



Zafer Genc
Workforce Development Board
Chairperson

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ACTION AGENDA

**NOTICE OF PUBLIC MEETING OF THE
MOHAVE/LA PAZ WORKFORCE DEVELOPMENT BOARD
FEBRUARY 12, 2025 - 9AM
MOHAVE COLLEGE
1977 W ACOMA BLVD.
LAKE HAVASU CITY, AZ 86403**

**TEAMS MEETING ID: 227 110 174 388 5 PASSCODE: Qp9xz6di
CALL IN PHONE NUMBER: +1(623) 473-7231 CONFERENCE ID: 528 539 323#**

**PURSUANT TO A.R.S. §38-431.02(H), THE PUBLIC WILL HAVE PHYSICAL ACCESS TO THE
MEETING PLACE FIFTEEN (15) MINUTES PRIOR TO THE MEETING.**

**MEMBERS OF THE WORKFORCE DEVELOPMENT BOARD WILL ATTEND EITHER
IN PERSON OR BY TELEPHONE CONFERENCE CALL.**

PRESENTATION: DIRECTOR URSENBACH UPDATE ON THE GOOD JOBS GRANT

**WORKFORCE DEVELOPMENT BOARD AGENDA
(ITEMS 1-24)**

1. Discussion and Possible Action Re: Approval of October 16,2025, Workforce Development Board Meeting Minutes
APPROVED
VOTE: 20/0
2. Discussion and Possible Action Re: Review of Mohave/La Paz Workforce Development Board Attendance, Resignations, Requests for nominations to join the WDB, New/Renewal Appointments by the Board of Supervisors.
 - a. Attendance- Issues discussed in Executive Committee
 - b. Resignations- Dru Waggoner, Erik Morey
 - c. New Appointment- None
 - d. Renewals (Due this Quarter)- Chandra Johnson 4-year Term

APPROVED
VOTE: 20/0

Workforce Development Board Consent Agenda Items 3-10

The following items listed under CONSENT AGENDA will be considered as a group and acted upon by one motion with no separate discussion of said items unless a Board Member so requests. In that event, the item will be removed from the CONSENT AGENDA for separate discussion and action.

3. *Discussion and Possible Action Re: Review and accept WIOA Data Validation Closure Letter PY24, 4th Quarter
4. *Discussion and Possible Action Re: Review and accept the Eligibility, Monitoring, and WEX Policy Updates

5. *Discussion and Possible Action Re: Review and accept WIOA TIB Desk Review PY2025
6. *Discussion and Possible Action Re: Review and accept 2026 Title IA Monitoring Updates
7. *Discussion and Possible Action Re: Review and accept the ETPL Monitoring
 - Regional Center for Border Health, Inc.
8. *Discussion and Possible Action Re: Review and approve projecting and forecasting the FY26 Administrative and Program Budgets
9. *Discussion and Possible Action Re: Review and approve WIOA Title IB Adult, Dislocated Worker and Youth Requests for Payment for September-November 2025.
10. *Discussion and Possible Action Re: Review and accept ETPL Update Tuition Increase for Quartzite Fire I & II

APPROVED
VOTE: 20/0

Workforce Development Board Regular Agenda

11. Discussion and Possible Action Re: Review and accept ratification of transfer of funds from Dislocated Worker to Adult Program for PY24 FY25
APPROVED
VOTE: 20/0
12. Discussion and Possible Action Re: Review and accept Arizona Western College as Parker Site Location
APPROVED
VOTE: 20/0
13. Discussion and Possible Action Re: Review and accept Removal of Parker Affiliate Site Designation
APPROVED
VOTE: 20/0
14. Discussion and Possible Action Re: Review and accept Local Plan 2-Year Modification Review
NO ACTION
15. Discussion and Possible Action Re: Review and accept MOU-IFA Updates.
NO ACTION
16. Discussion and Possible Action Re: Review and discuss Committee Formation to Evaluate the Local Area Needs as it relates to the Local Plan and MOU-IFA Updates.
APPROVED
VOTE: 20/0
17. Discussion and Possible Action Re: Review and accept Workforce Development Board Bylaws
APPROVED
VOTE: 20/0
18. Discussion and Possible Action Re: Review and accept Proposed Program Suggestions from Performance Review Committee
 - Improved Business Services Collaboration
 - Alternate Meeting Locations between Kingman and Lake Havasu City for both Performance Review Committee and Executive Committee Meetings

APPROVED
VOTE: 20/0

- 19.** Discussion and Possible Action Re: Review and accept Funds applied based on Sector Strategies for OID

APPROVED
VOTE: 20/0

- 20.** Discussion and Possible Action Re: Review and accept Local Workforce Groups Reports

- Construction Workgroup- Nancy Campbell
- Healthcare Workgroup- Zafer Genc
- Manufacturing Workgroup- Tami Ursenbach

NO ACTION

- 21.** Discussion and Possible Action Re: Review and accept Draft Annual Report updates

NO ACTION

- 22.** Discussion and Possible Action Re: Review and accept Internal Programmatic Audit Updates.

NO ACTION

- 23.** Discussion and Possible Action Re: Equal Opportunity (EO) on-site monitoring review closure letters PY24

- Bullhead City
- Kingman
- Lake Havasu City
- Parker

APPROVED
VOTE: 20/0

- 24.** Discussion and Possible Action Re: Mohave/La Paz ARIZONA@WORK Training Program Performance Summary- 2026 Update

NO ACTION

REPORTS

- Chair's Report- Zafer Genc
- Director's Report- Director Michael Smith
- Performance Committee Reports- John Diemer
- Youth Services Standing Committee Report- Amy West
- Economic Development Update
 - o Bennett Bratley-City of Kingman
 - o Tami Ursenbach- Mohave County

WORKFORCE DEVELOPMENT BOARD ANNOUNCEMENTS

At this time any Workforce Development Board Member who wishes to share information can come forward with their announcements.

CALL TO THE PUBLIC

Pursuant to ARS 38-431.01(H) a public body may make an open call to the public during a public meeting, subject to reasonable time, place, and manner restrictions, to allow individuals to address the public body on any issue within the jurisdiction of the public body. At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who have addressed the public

body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the public body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action.

ADJOURNMENT

With no other topics needing to be discussed, The Chair will adjourn the meeting.