



Human Resources Director

Mohave County, Arizona

County Government

Mohave County was formed in 1864 as one of the four original counties of the new Arizona Territory. A five-member Board of Supervisors, elected for a four-year term by district on a partisan basis, governs the County.

The Board appoints the County Manager, who is responsible for the overall management and administration of County operations. The management structure also includes the following elected officials: Assessor, County Attorney, Clerk of Superior Court, Recorder, School Superintendent, Sheriff, Treasurer, four Superior Court Commissioners, seven Superior Court Judges, five Constables and five Justices of the Peace.



The Community

With over 13,400 square miles, Mohave County is the second largest county in Arizona and the 5th largest in the United States. Situated in northwestern Arizona, it borders Utah, Nevada and California and contains elevations from 500 to 8,400 feet above sea level. Mohave County is a rapidly growing county and has 213,267 full-time residents according to the 2020 census.

Most residents live in one of the four incorporated cities: Kingman (the County seat), Bullhead City, Lake Havasu City, or Colorado City. Mohave County has over 1,000 miles of freshwater shorelines along the Colorado River, and its lakes include Mohave, Havasu, and Mead. Boating, jet skiing, water skiing, fishing and white-water rafting opportunities abound.

Wilderness areas are a short drive in any direction within the county. Campers, hikers, mountain bikers, rockhounds and horseback riders have easy access to scenic trains, hidden creeks, hot springs, and beautiful southwestern vistas.

Laughlin, Nevada, is right across the Colorado River from Bullhead City, providing easy access to gaming activities, entertainment, and nightlife. Las Vegas, Nevada, is only 90 minutes from Kingman.



Mohave County has natural beauty, a great climate, dry desert air and open spaces. There is an abundance of recreational areas and historic sites.

The Mission of Mohave County is to serve its citizens through the effective management of resources and the promotion of cooperation among communities, in a visionary manner that enhances the lives of those served.



Human Resources Director

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About the Role:

The Director of Human Resources performs professional and administrative work in planning, organizing and directing Mohave County's human resources system including policy and procedure administration, recruitment and selection, employee relations, classification and compensation administration, employee development and training, human resources information systems, employee benefits administration, and wellness programs.

The candidate should possess comprehensive knowledge of current policies, procedures, and state statutes relevant to human resources functions and management. They should be well-versed in laws and regulations concerning affirmative action, equal employment opportunity, and federal employment guidelines. Additionally, the candidate should be knowledgeable in public human resources administration principles, including recruitment and selection, classification, job analysis, compensation and benefits administration, and employee development and training.

The ideal candidate will shall possess a Bachelor's degree in personnel or human resource management, public or business administration, or a related field. They should have at least three years of professional experience in centralized human resources, including recruitment and selection, classification, job analysis, compensation, benefits administration, and employee development and training, preferably within a public agency. Additionally, they should have two years of human resources experience at a managerial level. OR an equivalent combination of education, experience, and training which provides the desired knowledge, skills and abilities may be considered.

The Human Resources Department

The Mohave County Human Resources team supports departments in identifying staffing needs to attract and select the most qualified candidates through fair and transparent processes. We assist supervisors in planning, organizing, and directing divisional activities. Our responsibilities also include overseeing benefits administration, managing employee relations to promote a positive work environment, and ensuring that Mohave County employees receive competitive compensation packages aligned with industry standards.



There are numerous trails throughout the desert of Mohave County. They climb rugged mountains, cross deep canyons, and ascend juniper-covered hillsides.



Fishing, hunting, and wildlife photography are popular activities in Mohave County. Elk can be found twenty minutes away in the Hualapai Mountains.



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Compensation and Benefits

The current salary range for this position is \$95,804.80 — \$153,732.80 annually, depending on qualifications.

The County offers a very competitive benefits package that includes:

- ◇ Medical
- ◇ Dental
- ◇ Vision
- ◇ Arizona State Retirement System
- ◇ Section 125 Flexible Benefit Plan
- ◇ Deferred Compensation
- ◇ Paid Time Off
- ◇ 11 Paid Holidays
- ◇ Life Insurance



Lake Mead is the largest man-made reservoir in the United States. Formed by Colorado River water impounded by the Hoover Dam, the lake extends 112 miles (80 km) behind the dam, holding approximately 28,500,000-acre feet (35.2km³) of water.

Application and Selection

To be considered for this position, please submit an employment application online and include a resume and cover letter indicating your interest.

For on-line access to additional information on this position, please visit our website or contact the Human Resources Office at HR@mohave.gov. This position is open until filled.



For more information and to apply for this position, visit

www.governmentjobs.com/careers/mohavecountyz

