

**Memorandum Of Understanding Between
Mohave/La Paz Workforce Development Board And
Workforce Innovation and Opportunity Act (WIOA) One-Stop Partners**

MOU Start Date: July 1, 2026

MOU Termination Date: June 30, 2029

I. Authority

The Workforce Innovation and Opportunity Act (WIOA) sec. 121(c)(1) requires the Local Workforce Development Board (LWDB), with the agreement of the Chief Elected Official (CEO), to develop and enter into a Memorandum of Understanding (MOU) between the LWDB and the One-Stop Partners, consistent with WIOA Sec. 121(c)(2), concerning the operation of the one-stop delivery system in a local workforce development area (LWDA). This requirement is further described in the Workforce Innovation and Opportunity Act; Joint Rule for Unified and Combined State Plans, Performance Accountability, and the One-Stop System Joint Provisions: Final Rule at 20 CFR 678.500, 34 CFR 361.500, and 34 CFR 463.500, and in Federal guidance.

Additionally, the sharing and allocation of infrastructure costs among one-stop partners is governed by WIOA sec. 121(h), its implementing regulations, and the Federal Cost Principles contained in the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance) at 2 CFR part 200.

II. Introduction

This Memorandum of Understanding (MOU) is executed between the Chief Elected Official(s) the Mohave County Board of Supervisors Chairperson, the Mohave/La Paz Workforce Development Board, and the Workforce Innovation and Opportunity Act (WIOA) One-Stop Partners (collectively referred to as the “Parties” or “Partners”, interchangeably).

The One-Stop Operating Budget and Infrastructure Funding Agreement establish a financial plan, including terms and conditions, to fund the services and operating costs of the LWDA ARIZONA@WORK network. The Parties to this MOU agree that joint funding is an essential foundation for an integrated service delivery system and necessary to maintain the LWDA’s high-standard ARIZONA@WORK Job Center network.

The Vision, Mission, System Structure, Terms and Conditions, One-Stop Operating Budget, and Infrastructure Funding Agreement outlined herein reflect the commitment of the Parties to their job seeker and business customers, as well as to the overall Mohave/La Paz Workforce Development Board community.

III. Parties to the MOU

Local Workforce Development Area	Mohave/La Paz
Local Workforce Development Board	Mohave/La Paz Workforce Development Board
Competitively selected One-Stop Operator	Eckerd Connects
Lead Chief Elected Official	Mohave County Board of Supervisors Chairperson
ARIZONA@WORK Job Center Co-Located Partners	Title IB Programs: Adult, Dislocated Worker, and Youth Title III: Wagner-Peyser Title IV: Vocational Rehabilitation
ARIZONA@WORK non-co-located Partners.	Title II: Adult Education and Literacy Western Arizona Vocational Education/Career Technical Education District (WAVE/CTED) DES Unemployment Compensation National Farmworker Jobs Program Trade Adjustment Assistance Senior Community Service Employment Program (SCSEP) Department of Health and Human Services Department of Housing and Urban Development Unemployment Compensation Program Carl D. Perkins Career and Technical Education programs Jobs for Veterans State Grants Job Corps Native American Program (Colorado River Indian Tribe and Hualapai Tribe) Reentry Employment Opportunities (currently not available in Mohave or La Paz County) Youth Build (currently not available in Mohave or La Paz County)
Additional Partners, these partners do not participate in the MOU but attend regular Community Partner meetings and provide referrals and/or services for the One Stop System	Mohave County Probation Department (Juvenile and Adult) Mohave Mental Health Southwest Behavioral Health TERROS Mohave County Jail Diversion MSTEPP

	Mohave County Drug Court Commission Social Security Administration (SSA) Small Business Development Center (SBDC) Western Arizona Council of Governments (WACOG) Arizona Western College (AWC) Mohave College Western Arizona Vocational Education/Cooperative Educational District (WAVE/CTED) Western Arizona Council of Governments (WACOG) for financial literacy, energy conservation training and utility assistance Arizona Youth Partnership (AZYP) Temporary Assistance to Needy Families Veterans' Programs: – US Department of Veterans Affairs – Jerry Ambrose Veterans Council – Veterans Resource Center – Veterans Thrift Store – Veterans Treatment Court Northern Arizona University Senior Corps St. Vincent de Paul Cornerstone Mission Kingman Aid to Abused People (KAAP) Kingman Harm Reduction Program Catholic Charities First Things First United Way
--	---

IV. Purpose of the MOU and IFA

This MOU is developed to confirm the understanding of the Parties regarding the operation and management of the Three Comprehensive ARIZONA@WORK Job Centers in the Mohave/La Paz Workforce Development Board Local Workforce Development Area (LWDA). The LWDB provides local oversight of the workforce system for the LWDA. The purpose of this MOU is to define the parameters in which education, workforce, economic development, and other partner programs and entities operating in the Mohave/La Paz Workforce Development Board LWDA create a seamless, customer-focused ARIZONA@WORK Job Center network that aligns service delivery across the board and enhances access to program services. By realizing one-stop opportunities together,

partners are able to build community-benefiting bridges, rather than silos of programmatic isolation. These partnerships will reduce administrative burden and costs and increase customer access and performance outcomes.

V. Vision and Mission

Mission statement

ARIZONA@WORK Mohave/La Paz provides strategic and resourceful employment and training solutions to job seekers, workers and employers to foster individual self-sufficiency and regional economic growth.

Vision Statement

ARIZONA@WORK Mohave/La Paz partners cultivate a skilled workforce able to compete in the 21st century's regional economy by targeting businesses and jobs seekers as primary customers, promoting training opportunities, developing strategies for targeted industry sectors and delivering a seamless integration of the ARIZONA@WORK services linking jobs seekers and employers.

VI. Term, Reconciliation, Amendments and Termination

A. Term

1. The term of this MOU is **July 1, 2026**, through **June 30, 2029**, unless terminated earlier as described herein. This MOU will become effective upon execution of the parties. This agreement will be reviewed **at the** Quarterly Meetings and renewed not less than once every three (3)-year period.

B. Reconciliation

1. Parties shall review the MOU **at the** Quarterly Meetings. Agreed upon changes that require reconciliation shall be provided to the LWDB staff for administrative processing.
2. Parties and the LWDA Fiscal Agent shall review the Infrastructure Funding Agreement (IFA) **at the** Quarterly Meetings. The review will include the validation of budgeted costs, and a subsequent adjustment based upon actual data. If all actual costs are not reconciled prior to the new program year (July 1st), an additional reconciliation for the prior program year will occur no later than **30 calendar days**. Agreed upon revisions shall be provided to the LWDB staff for administrative processing.

C. Amendments

This MOU may be amended upon mutual agreement of the parties. Any amendment must be consistent with federal, state, or local laws, regulations, rules, plans, or policies. This MOU may also be amended for one or more of the following reasons:

- The addition or removal of a partner from this MOU.
- Removal or addition of program responsibilities for any partner that

administers more than one federal program.

- An extension of the effective ending date of the Agreement Period.
- A change in the ARIZONA@WORK One Stop Operator or Fiscal Agent, or a change in the physical location.
- A change in the services, referral method, and service delivery methods currently utilized, methods to allocate costs, or methods to determine fair share.

All parties agree that amendments for the reasons listed above need only be signed by the affected partners and approved by the Local Workforce Development Board. Amendments for the reasons listed in all other paragraphs of this section or for any changes that will affect the responsibilities of all parties, require the signatures of all parties. Amendments will involve the following process;

The party seeking an amendment will submit a written request to the Area Director that includes:

- The requesting party's name
- The reason(s) for the amendment request
- Each section of this MOU that will require revision
- The desired date for the amendment to be effective
- The signature of the requesting party's authorized representative

If the request is approved, the LWDB will notify the remaining parties of the intent to amend and will provide each remaining party thirty (30) calendar days from the date of the notice (unless another timeframe is specified in the notice) to review the anticipated changes and to submit a response to LWDB. Failure by a party to respond within the prescribed timeframe will be deemed as that party's approval of the proposed changes.

In the event that a remaining party has questions and/or concerns regarding the proposed amendment, the party must list its questions and/or concerns in writing and submit the list to WDB Executive Committee within the specified timeframe.

The WDB Executive Committee will review the listed questions/concerns and will issue a response within fifteen (15) calendar days of the receipt of the list. If the LWDB deems it necessary, the listed questions/concerns will be sent to all other parties and/or a meeting with all parties will be scheduled to discuss the proposed changes and to achieve consensus on a final amendment draft.

The final approved amendment will be signed by authorized representatives of the affected partner then submitted to LWDB or designee for the final signature.

LWDB will distribute copies of the fully executed amendment to all parties and to the Local Director as the MOU oversight agency upon execution.

This writing constitutes to the entire agreement among the parties with respect to each party's role and responsibility in the One Stop delivery system.

All parties agree that any amendment to any applicable laws or regulations cited herein will result in the correlative modification of this MOU without necessitating a formal, written amendment.

All parties agree to communicate details of the amendments to their respective staff members whose responsibilities may be impacted by changes and further agree to ensure that their respective staff members are referencing or utilizing the most current version of the MOU.

Amendments that will require the signature of all parties must be executed no later than ninety (90) calendar days **prior to the end** of the MOU period and amendments that require only the signature of the LWDB, the Local Director, and the affected parties must be executed no later than 45 calendar days from the end of the MOU period.

D. Termination

1. All Parties mutually agree to terminate this MOU prior to the end date.
2. Federal oversight agencies charged with the administration of WIOA are unable to appropriate funds or if funds are not otherwise made available for continued performance for any fiscal period of this MOU succeeding the first fiscal period. Any party unable to perform pursuant to MOU due to lack of funding shall notify the other Parties as soon as the party has knowledge that funds may be unavailable for the continuation of activities under this MOU.
3. WIOA is repealed or superseded by subsequent federal law.
4. LWDA designation is changed under WIOA.
5. A party breaches any provision of this MOU and such breach is not cured within thirty (30) calendar days after receiving written notice from the LWDB specifying such breach in reasonable detail. In such event, the non-breaching party(s) shall have the right to terminate this MOU by giving written notice thereof to the party in breach, upon which termination will go into effect immediately.

VII. ARIZONA@WORK Job Centers

The Mohave/La Paz Workforce Development Board operates the following ARIZONA@WORK Job Centers, also known as job centers, that are designed to provide a full range of assistance to job seekers and businesses (both in-person and/or virtual). Established under the Workforce Investment Act of 1998 and continued by the Workforce Innovation and Opportunity Act (WIOA), the centers offer a comprehensive array of services designed to match talent with opportunities.

Kingman ARIZONA@WORK Job Center Comprehensive	
Manager Name: Sara Ungaro	Phone: 928-753-0723
Mailing Address: 700 West Beale Street Kingman, AZ 86401	Email Address: Ungars@mohave.gov
Operating Hours: M-F 8am to 5pm	Website: https://arizonaatwork.com/locations/mohave-and-la-paz-counties

Lake Havasu City ARIZONA@WORK Job Center Comprehensive	
Manager Name: Sara Ungaro	Phone: 928-453-0710
Mailing Address: 2031 Spawr Circle Lake Havasu City, AZ 86404	Email Address: Ungars@mohave.gov
Operating Hours: M-F 8am to 5pm	Website: https://arizonaatwork.com/locations/mohave-and-la-paz-counties

Bullhead City ARIZONA@WORK Job Center Comprehensive	
Manager Name: Sara Ungaro	Phone: 928-758-0702
Mailing Address: 2601 Arizona 95 Bullhead City, AZ 86442	Email Address: Ungars@mohave.gov
Operating Hours: M-F 8am to 5pm	Website: https://arizonaatwork.com/locations/mohave-and-la-paz-counties

VIII. Services in the One-Stop System and Delivery Method ([20 CFR 678.500](#))
See attachment A.

IX. One-Stop System Roles and Responsibilities

A. Individual Roles

1. Local Chief Elected Official(s)

The CEO for the **Mohave/La Paz Workforce Development Board** is Chairman of The Mohave County Board of Supervisors. The CEO will, at a minimum:

- a) In Partnership with the Mohave/La Paz Workforce Development Board and other applicable Partners, develop and submit a 4-year local plan that includes a description of the activities that shall be undertaken by all LWDBs and their Partners, and that incorporates plans for each of the LWDA's in the planning region,
- b) Approve the Mohave/La Paz Workforce Development Board budget and participate, along with required One-Stop Partners, in the development and agreement of the Job Center cost allocation plan.
- c) Approve the selection of the one-stop operator following the competitive procurement process, and
- d) Coordinate with the Mohave/La Paz Workforce Development Board to oversee the operations of the Mohave/La Paz Workforce Development Board ARIZONA@WORK Job Center network.

2. Local Workforce Development Board

The LWDB ensures the workforce-related needs of employers, workers, and job seekers in the LWDA and/or the region are met, to the maximum extent possible with available resources. The LWDB will, at a minimum:

- a) In Partnership with the CEO and other applicable Partners within the LWDA, develop and submit an LWDA plan that includes a description of the activities that shall be undertaken by the LWDB and its Partners, and that aligns its strategic vision, goals, objectives, and workforce-related policies to the regional plan and economy,
- b) In Partnership with the CEO and other applicable Partners within the planning region, develop and submit a single regional plan that includes a description of the activities that shall be undertaken by all LWDBs and their Partners, and that incorporates plans for each of the LWDA's in the planning region, as applicable.
- c) In collaboration and Partnership with the CEO and other applicable Partners within the planning region, develop the strategic regional vision, goals, objectives, and workforce-related policies,
- d) In cooperation with the CEO and the other LWDBs within the regional area, design and approve the American Job Center network structure. This includes, but is not limited to:
 - (1) Adequate, sufficient, and accessible one-stop center locations and facilities,

- (2) Sufficient numbers and types of providers of career and training services (including eligible providers with expertise in assisting individuals with disabilities and eligible providers with expertise in assisting adults in need of adult education and literacy activities),
- (3) A holistic system of supporting services, and
- (4) One or more competitively procured one-stop operators.
- e) In collaboration with the CEO, designate through a competitive process, oversee, monitor, implement corrective action, and, if applicable, terminate the one-stop operator(s),
- f) Determine the role and day-to-day duties of the one-stop operator,
- g) In partnership with the CEO, develop and approve the Mohave/La Paz Workforce Development Board budget, and collaborate with required One-Stop Partners in the development and agreement of the Job Center cost allocation plan,
- h) Help the one-stop operator recruit operational Partners and negotiate MOUs with new Partners,
- i) Leverage additional funding for the American Job Center network to operate and expand one-stop customer activities and resources, and
- j) Review and evaluate performance of the Mohave/La Paz Workforce Development Board and one-stop operator.
- k) LWDBs may, at their option, establish additional roles and responsibilities of the one-stop operator.

3. Local Workforce Development Board Staff

Specific responsibilities include, at a minimum:

- a) Assisting the LWDB with the development and submission of a single regional and/or local plan,
- b) Supporting the LWDB with the implementation and execution of the vision, goals, objectives, and workforce-related policies, including all duties outlined above,
- c) Providing operational guidance and coordinating with appropriate entities to ensure the One-Stop Operator receives accurate grant-specific guidance,
- d) In accordance with the local area and state policies, review and elevate customer complaints and grievance issues to the appropriate entity when they involve partner programs, and follow up to ensure resolution in accordance with established procedures,
- e) Preparing regular reports and recommendations to the LWDB, and
- f) Overseeing negotiations and maintenance of MOUs with One-Stop Partners.

4. **One-Stop Operator**

The One-Stop Operator is an entity that at a minimum must coordinate the service delivery of required one-stop partners and service providers.

The Mohave/La Paz Workforce Development Board selected the one-stop operator, Eckerd Youth Connects, through a competitive process in accordance with the Uniform Guidance, WIOA and its implementing regulations, and Local procurement laws and regulations. All documentation for the competitive one-stop operator procurement, selection process, and contract is published and may be viewed on the Mohave/La Paz Workforce Development Board website at: https://www.mohave.gov/media/5wbdat3s/08_19_2024-item-010-one-stop-operator.pdf. WIOA requires that the one-stop operator is re-competed at least once every four (4) years.

The Mohave/La Paz Workforce Development Board has additionally established the following roles and responsibilities of the one-stop operator:

- a) Manage daily operations, including but not limited to:
 - (1) Managing and coordinating Partner responsibilities, as defined in this MOU,
 - (2) Coordinating observations of work schedules and workflow based upon operational needs, and
 - (3) Coordinate with points of contact from partner agencies to ensure adequate staffing and service coverage at the Job Center, including during staff absences and peak service times.
- b) Assist the LWDB in establishing and maintaining the ARIZONA@WORK Job Center network structure. This includes but is not limited to:
 - (1) Ensuring that State requirements for center certification are met and maintained,
 - (2) Ensuring that career services such as the ones outlined in WIOA sec. 134(c)(2) are available and accessible,
 - (3) Ensuring that Mohave/La Paz Workforce Development Board policies are implemented and adhered to,
 - (4) Adhering to the provisions outlined in the contract with the Mohave/La Paz Workforce Development Board and the https://www.mohave.gov/media/ynragenf/mohave-la-paz-lwda-local-plan-final-08-27-24-after-pc_.pdf
 - (5) Reinforcing strategic objectives of the Mohave/La Paz Workforce Development Board to Partners, and
 - (6) Ensuring staff are properly trained by their formal leadership organizations and provided technical assistance, as needed.
- c) Coordinate service delivery across partner programs, in accordance with WIOA regulations and each program's authorizing statute.

- d) Promote and support a functionally aligned service delivery model, in which staff performing similar roles collaborate as part of cross-functional teams such as Skills Development or Business Services.
- e) Facilitate ATLAS-enabled partner coordination on policies, communication, capacity building, and staff training, to support integrated and consistent service delivery.
- f) Ensure that customer services are delivered in a seamless, accessible manner, minimizing duplicative processes, and promoting smooth transitions between programs and services.
- g) Oversee and coordinate partner, program, and ARIZONA@WORK Job Center network. This includes but is not limited to:
 - (1) Providing and/or contributing to reports of center activities, as requested by the Mohave/La Paz Workforce Development Board,
 - (2) Providing input to the formal leader (partner program official) on the work performance of staff under their purview,
 - (3) Informing the appropriate point of contact of any operational issues that may impact staffing or service delivery, including observed attendance concerns or incidents requiring partner follow-up,
 - (4) Identifying and facilitating the timely resolution of complaints, problems, and other issues in accordance with local area policies, state policies, and federal regulations.
 - (5) Collaborating with the LWDB on efforts designed to ensure the meeting of program performance measures, including data sharing procedures to ensure effective data matching, timely data entry into the case management systems, and coordinated data batch downloads (while ensuring the confidentiality requirements of FERPA, 34 CFR 361.38, and 20 CFR part 603),
 - (6) Ensuring open communication with the formal leader(s) in order to facilitate efficient and effective center operations,
 - (7) Evaluating customer satisfaction data and proposing service strategy changes to the Mohave/La Paz Workforce Development Board based on findings.]
 - (8) Provide general assistance and resources for filing initial and continued unemployment insurance claims.

The One-Stop Operator is prohibited from performing the following functions, in accordance with WIOA and applicable state policies:

- h) Assisting in the development, preparation, or submission of Local Plans;
- i) Managing or participating in competitive procurement processes for selecting One-Stop Operators, career services providers, or youth service providers;
- j) Negotiating local performance accountability measures;

- k) Developing or submitting budgets for Local Workforce Development Board activities;
- l) Participating in or completing the Job Center Certification process, as outlined in the Workforce Arizona Council's Certification of ARIZONA@WORK Job Center Policy.

Mohave/La Paz Workforce Development Board is responsible for the negotiated performance measures, strategic planning, respective LWDB budgets, and one-stop operator oversight (including monitoring).

5. One-Stop Partners ([20 CFR 678.415](#))

a. Shared Roles and Responsibilities of all Partners

Each Partner commits to cross-training of staff, as appropriate, and to providing other professional learning opportunities that promote continuous quality improvement. Partners will further promote system integration to the maximum extent feasible through:

- (1) Effective communication, information sharing, and collaboration with the one-stop operator,
- (2) Joint planning, policy development, and system design processes,
- (3) Commitment to the joint mission, vision, goals, strategies, and performance measures,
- (4) The design and use of common intake, assessment, referral, and case management processes,
- (5) The use of common and/or linked data management systems and data sharing methods, as appropriate,
- (6) Leveraging of resources, including other public agency and non-profit organization services,
- (7) Participation in a continuous improvement process designed to boost outcomes and increase customer satisfaction, and
- (8) Participation in regularly scheduled Partner meetings to exchange information in support of the above and encourage program and staff integration.

b. Other Responsibilities

All parties agree to comply with, and ensure implementation of, applicable federal and state laws, regulations, and guidance, including but not limited to:

- (1) Section 188 of the WIOA Nondiscrimination and Equal Opportunity Regulations (29 CFR Part 38; Final Rule, published December 2, 2016),
- (2) Title VI of the Civil Rights Act of 1964 (Public Law 88-352),
- (3) Section 504 of the Rehabilitation Act of 1973, as amended,
- (4) The Americans with Disabilities Act of 1990 (Public Law 101-336),

- (5) The Jobs for Veterans Act (Public Law 107-288) pertaining to priority of service in programs funded by the U.S. Department of Labor,
- (6) Discrimination Based on Gender Identity, Gender Expression and Sex Stereotyping are Prohibited Forms of Sex Discrimination in the Workforce Development System and other guidance related to implementing WIOA sec. 188,
- (7) The Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. § 1232g; 34 CFR part 99),
- (8) Confidentiality requirements governing the protection and use of personal information held by the VR agency (34 CFR 361.38),
- (9) The confidentiality requirements governing the use of confidential information held by the State UI agency (20 CFR part 603),
- (10) All amendments to each, and
- (11) All requirements imposed by the regulations issued pursuant to these acts.

Each Partner shall comply with the provisions above as applicable to their program's statutory and regulatory authority and shall follow any established interagency guidelines, data-sharing agreements, or policies designed to uphold confidentiality, nondiscrimination, and customer rights across the ARIZONA@WORK system.

The above provisions require, in part, that no persons in the United States shall, on the grounds of race, color, national origin, sex, sexual orientation, gender identity and/or expression, age, disability, political beliefs or religion be excluded from participation in, or denied, any aid, care, services or other benefits provided by federal and/or state funding, or otherwise be subjected to discrimination.

c. Additionally, all Parties shall:

- (1) Collaborate and reasonably assist each other in the development of necessary service delivery protocols for the services outlined herein; and
- (2) Agree that all equipment and furniture purchased by any party for purposes described herein shall remain the property of the purchaser after the termination of this agreement.

6. Referrals (20 CFR 678.500(b)(3))

The primary principle of ATLAS the referral system is to provide integrated and seamless delivery of services to workers, job seekers, and employers. In order to facilitate such a system, Partners agree to:

- a) Familiarize themselves with the basic eligibility and participation requirements, as well as with the available services and benefits offered, for each of the Partners' programs represented in the

Mohave/La Paz Workforce Development Board ARIZONA@WORK
Job Center network,

- b) Develop materials summarizing their program requirements and making them available for Partners and customers,
- c) Provide substantive referrals – in accordance with the Mohave/La Paz Workforce Development Board Referral Policy – to customers who are eligible for supplemental and complementary services and benefits under partner programs,
- d) Regularly evaluate ways to improve the referral process, including the use of customer satisfaction surveys,
- e) Commit to robust and ongoing communication required for an effective referral process, and
- f) Commit to actively follow up on the results of referrals and assuring that Partner resources are being leveraged at an optimal level.

7. Referral process/methods between organizations

Pursuant to WIOA Section 121(c)(2)(A)(iii), the parties agree that the referral of individuals between the ARIZONA@WORK Mohave/La Paz One Stop delivery system staff and partners for the services and activities described will be performed using the following method:

All local partners agree to follow the ATLAS Universal Referral system process to ensure that all customers receive a high-quality, customer-centered referral provided by staff trained in customer service. The One Stop staff will continuously evaluate and refine the process as needed. Partners agree to refer its applicants and clients to the other partner agencies when such individual may be appropriate and eligible for the partner agency's service.

The ATLAS Universal Referral system process between the partners' will:

- a) Ensure that intake and ATLAS Universal Referral system processes are customer-centered and provided by staff trained in customer service.
- b) Core partners agreed to utilize ATLAS Kiosks to track center traffic data, supporting service accountability, monitoring wait times, and capturing job center entry activity
- c) Ensure that general information regarding the One Stop system programs, service activities, and resources shall be made available to all customers as appropriate
- d) Describe how each partner will provide a direct link or access to other partner staff that
 - can provide meaningful information or services, through the use of co-location, cross training of staff, and training on use of technology.
- e) Share information to ensure that all required partners are informed and engaged in system alignment activities.

- f) ATLAS Universal Referral system process between partners shall be tracked for follow-up to ensure customer receive service(s) in a timely manner

The Partners further agree to keep person designated for ATLAS Universal Referral system process current, should changes be necessitated. Updated information will be forwarded in a timely manner to keep the flow of referrals open.

8. Co-enrollment

The Partners agree to co-enroll participants in multiple partner programs whenever appropriate, and as eligibility and other program regulations allow. The objective of such simultaneous co-enrollments is to broaden the service options for participants and to respond to unmet training, supportive service, and placements support needs. Furthermore, co-enrollment allows the Partners to share credit for outcomes.

All Partners agree to:

- a) Review and revise enrollment procedures to facilitate co-enrollment whenever possible and appropriate.
- b) Cross-train partner staff regarding basic services and eligibility criteria of all Core Program (s) to facilitate co-enrollment as needed.
- c) With the informed consent of the affected participant, share participant information (including eligibility and assessment information) to minimize participants' needs to have to provide similar or identical information to more than one of the Partners.

9. Data Sharing

Partners agree that the use of high-quality, integrated data is essential to inform decisions made by policymakers, employers, and job seekers. Additionally, it is vital to develop and maintain an integrated case management system, as appropriate, that informs customer service throughout customers' interaction with the integrated system and allows information collected from customers at intake to be captured once.

Partners further agree that the collection, use, and disclosure of customers' personally identifiable information (PII) is subject to various requirements set forth in Federal and State privacy laws. Partners acknowledge that the execution of this MOU, by itself, does not function to satisfy all of these requirements.

All data, including customer PII, collected, used, and disclosed by Partners will be subject to the following:

- a) Customer PII will be properly secured in accordance with the LWDB's policies and procedures regarding the safeguarding of PII.
- b) The collection, use, and disclosure of customer education records, and the PII contained therein, as defined under FERPA, shall comply with FERPA and applicable State privacy laws.
- c) All confidential data contained in UI wage records must be protected in accordance with the requirements set forth in 20 CFR part 603.
- d) All personal information contained in VR records must be protected in accordance with the requirements set forth in 34 CFR 361.38.
- e) Customer data may be shared with other programs, for those programs' purposes, within the ARIZONA@WORK Job Center network only after the informed written consent of the individual has been obtained, where required.
- f) Customer data will be kept confidential, consistent with Federal and State privacy laws and regulations.
- g) All data exchange activity will be conducted in machine readable format, such as HTML or PDF, for example, and in compliance with Section 508 of the Rehabilitation Act of 1973, as amended (29 U.S.C. § 794 (d)).

All One-Stop Center and Partner staff will be trained in the protection, use, and disclosure requirements governing PII and any other confidential data for all applicable programs, including FERPA-protected education records, confidential information in UI records, and personal information in VR records.

10. Confidentiality

All Parties expressly agree to abide by all applicable Federal, State, and local laws and regulations regarding confidential information, including personally identifiable information (PII) from educational records, including but not limited to 20 CFR Part 603, 45 CFR Section 205.50, 20 USC 1232g and 34 CFR Part 99, and 34 CFR 361.38, as well as any applicable State and local laws and regulations. In carrying out their respective responsibilities, each Party shall respect and abide by the confidentiality policies and legal requirements of all other Parties.

All applications and individual records related to services provided under this Memorandum of Understanding (MOU), including eligibility for services, enrollment, and use of systems such as the ATLAS Universal Referral system, shall be considered confidential and shall not be open to examination for any purpose not directly connected with the delivery of such services and as permitted by law.

Each Party will ensure that the collection and use of any information, systems, or records that contain PII or other personal or confidential information is limited to purposes that support the programs and activities described in this MOU,

including assessment, intake, referral, job development, placement activities, and other services necessary for program administration and employment support, and will comply with applicable law.

Access to software systems and files containing PII or other personal or confidential information shall be limited to authorized staff members who are assigned responsibilities in support of the services and activities described in this MOU. Each Party agrees to take appropriate measures to ensure that such information is not accessible to unauthorized individuals.

No person shall publish, disclose, use, or permit, cause to be published, disclosed, or used, any confidential information pertaining to applicants, participants, or customers of the ARIZONA@WORK Mohave/La Paz One-Stop delivery system without a valid, signed release of information, unless otherwise permitted by law.

To the extent that confidential, private, or otherwise protected information must be shared among the Parties for the performance of their obligations under this MOU, and as permitted by applicable law, appropriate data sharing agreements shall be established and required confidentiality, and ethical certifications shall be completed by authorized individuals.

All data sharing activities must comply with applicable legal requirements, including but not limited to:

- a) Unemployment insurance confidentiality requirements under 20 CFR Part 603;
- b) The Family Educational Rights and Privacy Act (FERPA), 20 U.S.C. § 1232g and 34 CFR Part 99; and
- c) Confidentiality requirements for vocational rehabilitation records under 34 CFR 361.38.

Client information shall be shared solely for the purpose of enrollment, referral, coordination of services, and program support, in accordance with applicable laws and regulations. In carrying out their responsibilities, all Parties agree to respect and abide by the confidentiality policies of the other Parties.

11. Accessibility ([20 CFR 678.500\(b\)\(4\)](#))

Accessibility to the services provided by ARIZONA@WORK Job Centers and all Partner agencies is essential to meeting the requirements and goals of the Mohave/La Paz Workforce Development Board ARIZONA@WORK Job Center network. Job seekers and businesses must be able to access all information relevant to them via visits to physical locations as well as in virtual spaces, regardless of gender, age, race, religion, national origin,

disability, veteran status, or on the basis of any other classification protected under state or federal law.

a) Physical

One-stop centers will ensure that the physical characteristics of the facility—both indoor and outdoor—meet the latest standards of accessible design. Services will be offered in a convenient, high-traffic, and accessible location, with consideration given to proximity to public transportation and availability of adequate parking, including clearly marked spaces for individuals with disabilities. Indoor spaces will be designed to provide equal and meaningful access for individuals with disabilities.

b) Virtual

Mohave/La Paz Workforce Development Board will ensure that job seekers and businesses have access to the same information online as they do in a physical facility. Information must be clearly marked and compliant with Section 508 of the Rehabilitation Act of 1973, codified at section 29 USC 794d. Partners will comply with the Plain Writing Act of 2010; the law that requires that federal agencies use "clear Government communication that the public can understand and use" and all information kept virtually will be updated regularly to ensure dissemination of correct information.

c) Programmatic

All Partners agree that they will not discriminate in their employment practices or services on the basis of gender, gender identity and/or expression, age, race, religion, national origin, disability, veteran's status, or on the basis of any other classification protected under state or federal law. Partners must assure that they have policies and procedures in place to address these issues, and that such policies and procedures have been disseminated to their employees and otherwise posted as required by law. Partners further assure that they are currently in compliance with all applicable state and federal laws and regulations regarding these issues.

All Partners will cooperate with compliance monitoring that is conducted at the Local level to ensure that all ARIZONA@WORK Job Center programs, services, technology, and materials are physically and programmatically accessible and available to all. Additionally, staff members will be trained to provide services to all, regardless of range of abilities, mobility, age, language, learning style, or comprehension or education level. An interpreter will be provided in real time or, if not available, within a reasonable timeframe to any customer with a language barrier. Assistive devices, such as screen-reading software programs (e.g., JAWS and DRAGON) and assistive listening devices must be available to ensure physical and programmatic accessibility within the ARIZONA@WORK Job Center network

12. Priority of Service

Parties administering programs subject to federal priority of service requirements agree to comply with all applicable statutes, regulations, and guidance related to those provisions. This includes, but is not limited to:

- a) Priority of service for veterans and eligible spouses (covered persons) for qualified job training programs funded by DOL, as required by 38 U.S.C. sec. 4215 and its implementing regulations and guidance.
- b) Priority given to recipients of public assistance, other low-income individuals, and individuals who are basic-skills deficient for receipt of WIOA title I Adult program individualized career and training services, as required by WIOA sec. 134(c)(3)(E) and its implementing regulations and guidance.

Partners will target recruitment of special populations that receive a focus for services under WIOA, such as individuals with disabilities, low-income individuals, basic skills deficient youth, and English language learners.

13. Outreach

The Mohave/La Paz Workforce Development Board and its ARIZONA@WORK Partners will collaboratively develop and implement a strategic outreach and communications plan to promote workforce services across the region. The plan will be designed to increase awareness, improve access, and support program goals for job seekers, employers, and other key audiences.

The outreach plan will be coordinated by the Mohave/La Paz Workforce Development Board, with contributions from each Partner as appropriate to their role and capacity. At a minimum, the outreach strategy will include:

- a) Defined roles and responsibilities for each partner in executing outreach activities;
- b) Each Partner will participate in the implementation of the outreach plan as applicable to their programs, resources, and regulatory constraints. Outreach activities will be reviewed regularly and updated as needed through the Mohave/La Paz Workforce Development Board

14. Dispute Resolution

The following section details the dispute resolution process designed for use by the Partners when unable to successfully reach an agreement necessary to execute the MOU. A disagreement is considered to have reached the level required for dispute resolution when an issue arises out of the development and negotiation of an MOU that is not easily coming to a point of resolution. It is the responsibility of the LWDB Chair (or designee) to coordinate the MOU dispute

resolution to ensure that issues are being resolved appropriately. Any party to the MOU may seek resolution under this process.

- a) All Parties are advised to actively participate in Local negotiations in a good faith effort to reach agreement. Any disputes shall first be attempted to be resolved informally.
- b) Should informal resolution efforts fail, the dispute resolution process must be formally initiated by the petitioner seeking resolution. The petitioner must send a notification to the Mohave/La Paz Workforce Development Board Chair (or designee) and all Parties to the MOU regarding the conflict within 10 business days from the date the dispute resolution process was initiated.
- c) The Mohave/La Paz Workforce Development Board Chair (or designee) shall place the dispute on the agenda of a special meeting of the LWDB. The LWDB shall attempt to mediate and resolve the dispute. Disputes shall be resolved by a majority of the board members present.
- d) The decision of the LWDB shall be final and binding unless such a decision is in contradiction of applicable State and Federal laws or regulations governing the Partner agencies.
- e) The right of appeal no longer exists when a decision is final. Additionally, final decisions will not be precedent-setting or binding on future conflict resolutions unless they are officially stated in this procedure.
- f) The LWDB must provide a written response and dated summary of the proposed resolution to all Parties to the MOU within 30 calendar days.
- g) The Mohave/La Paz Workforce Development Board Chair (or designee) will contact the petitioner and the appropriate Parties to verify that all are in agreement with the proposed resolution.

15. COMPLAINTS OR GRIEVANCES

A process which allows an individual alleging a labor standards violation to submit the complaint or grievance to a binding arbitration procedure, if a collective bargaining agreement covering the parties to the complaint or grievance.

A complaint or grievance is a written description of an alleged violation of the WIOA, dated and signed by an interested party and shall be filed with the Mohave or La Paz County EO Officer as appropriate. The State will remand the matter to the local Board for hearing under their grievance process. Nothing shall preclude a complainant's right to appeal to the State later. Please note that: for grievances that are not EO related. EO complaints may be filed directly at the local, state, and federal level. If filed at the state level, the DES OEO may refer it back to the local level but may also choose to investigate the complaint. Forms and process for filing are available on the ARIZONA@WORK - Job Centers Page, or in the job centers.

Juliana Demers, Director of Human Resources
EO Officer
Mohave/La Paz Workforce Development Area P.O. Box
7000 Kingman, AZ 86402-7000
Phone: (928) 753-0723
Fax: (928) 753-0776
TTY/TTD: 7-1-1

The Board, consistent with the philosophy of WIOA, encourages the resolution of grievances at the lowest level. In instances when a grievance is submitted directly to the State, but could be heard by the Local Board without compromising the opportunity for a fair hearing, the State will remand the matter to the local Board for hearing under their grievance process. Nothing shall preclude a complainant's right to appeal to the State later.

EO is the Law posters are prominently displayed in all job centers and areas where patrons are permitted in local job center locations. In addition, the identity of the local, state and federal EO Officer is displayed. WIOA Title IB enrolled individuals are provided information on the EO is the Law and the Complaint and Grievance process with detailed explanation and instructions on how to file a complaint or grievance.

16. Vocational Rehabilitation grievance procedures

All grievances related to the provision of a Vocational Rehabilitation service will follow the policies and procedures set forth by the Arizona Rehabilitation Services Administration program as required by federal regulations.

Arizona Department of Economic Security Overview of Appeals Section 15.1-
[Policy Number: VR-15.1-v4:](#) & [Vocational Rehabilitation Policy Manual](#)

17. Dispute Resolution Process

It is expected partners will participate in decision-making by consensus. In instances where consensus cannot be reached through the Business and Career Center Leadership and service delivery for the ARIZONA@WORK Mohave/La Paz One Stop system is impaired, those partners who are parties to the dispute and have signed this MOU, shall submit to the following dispute resolution process:

- a) If the partners are unable to resolve a dispute to the satisfaction of the members who are parties to the dispute, the complaint shall be submitted in writing to the Mohave/La Paz County Workforce Development Board's Executive Committee within 15 business days of the initial dispute.
- b) The Executive Committee shall evaluate the merits of the dispute

and may attempt to resolve the dispute through mediation. However, in all cases, the Executive Committee shall prepare a response to the complaint within 30 calendar days.

- c) The decision of the Executive Committee shall be final and binding unless such a decision is in contradiction of applicable State and Federal laws or regulations governing the Partner agencies.
- d) If any party to the dispute is not satisfied with the decision of the Executive Committee, the dispute shall be referred to the Governor and the State funding mechanism will be triggered.

18. Addressing an Impasse

It is expected that Partners will participate in decision-making by consensus. Partners will first meet to seek resolution if consensus cannot be reached. If the matter cannot be resolved, the parties to the issue shall summarize the issue in writing and submit it to the Mohave/La Paz Workforce Development Board for mediation. All impacted Mohave/La Paz Workforce Development Board members must recuse themselves if they are a party to the conflict. If recusals result in lack of quorum for the Mohave/La Paz Workforce Development Board the remaining members of the Mohave/La Paz Workforce Development Board will select a standing Mohave/La Paz Workforce Development Board member(s) to meet quorum and fulfill the role for purposes of mediation. All decisions will be made within a period of 10 business days and provided to the conflicted parties in writing. Where resolution cannot be reached, the Mohave/La Paz Workforce Development Board will seek technical assistance from the AZ Department of Economic Security. The LWDB must report to the Council, Governor, relevant State agency, and other appropriate parties when MOU negotiations with one-stop partners have reached an impasse

19. Monitoring

The Mohave/La Paz Workforce Development Board or its designated staff will monitor partner activities specifically related to the terms and conditions of the MOU and the Infrastructure Funding Agreement (IFA). Fiscal monitoring of partner programs, including but not limited to Title III and Title IV activities, remains the responsibility of the designated grant recipients or administrative entities as defined by federal and state regulations.

- a) Federal awards are used for authorized purposes in compliance with law, regulations, and State policies,
- b) Those laws, regulations, and policies are enforced properly,
- c) Performance data are recorded, tracked, and reviewed for quality to ensure accuracy and completeness,
- d) Outcomes are assessed and analyzed periodically to ensure that performance goals are met,
- e) Appropriate procedures and internal controls are maintained, and record retention policies are followed, and

- f) All MOU terms and conditions are fulfilled.

All Parties to this MOU should expect regular fiscal and programmatic monitoring to be conducted by each of the above entities, as appropriate.

20. Non Discrimination and Equal Opportunity

All Parties to this MOU certify that they prohibit, and will continue to prohibit discrimination, and they certify that no person, otherwise qualified, is denied employment, services, or other benefits on the basis of: (i) political or religious opinion or affiliation, marital status, sexual orientation, gender, gender identification and/or expression, race, color, creed, or national origin; (ii) sex or age, except when age or sex constitutes a bona fide occupational qualification; or (iii) the physical or mental disability of a qualified individual with a disability. The Parties specifically agree that they will comply with Section 188 of the WIOA Nondiscrimination and Equal Opportunity Regulations (29 CFR Part 38; Final Rule December 2, 2016), the Americans with Disabilities Act (42 U.S.C. 12101 et seq.), the Non-traditional Employment for Women Act of 1991, titles VI and VII of the Civil Rights of 1964, as amended, Section 504 of the Rehabilitation Act of 1973, as amended, the Age Discrimination Act of 1967, as amended, Title IX of the Education Amendments of 1972, as amended, and with all applicable requirements imposed by or pursuant to regulations implementing those laws, including but not limited to 29 CFR Part 37 and 38.

21. Indemnification

All Parties to this MOU recognize the Partnership consists of various levels of government, not-for-profit, and for-profit entities. Each party to this agreement shall be responsible for injury to persons or damage to property resulting from negligence on the part of itself, its employees, its agents, or its officers. No Partner assumes any responsibility for any other party, State or non-State, for the consequences of any act or omission of any third party. The Parties acknowledge the LWDB and the one-stop operator have no responsibility and/or liability for any actions of the one-stop center employees, agents, and/or assignees. Likewise, the Parties have no responsibility and/or liability for any actions of the LWDB or the one-stop operator.

22. Severability

If any part of this MOU is found to be null and void or is otherwise stricken, the rest of this MOU shall remain in force.

23. Drug and Alcohol-free Workplace

All Parties to this MOU certify they will comply with the Drug-Free Workplace Act of 1988, 41 U.S.C. 702 et seq., and 2 CFR part 182 which require that all organizations receiving grants from any Federal agency maintain a drug-free

workplace. The recipient must notify the awarding office if an employee of the recipient is convicted of violating a criminal drug statute. Failure to comply with these requirements may be cause for suspension or debarment under 2 CFR part 180, as adopted by the U.S. Department of Education at 2 CFR 3485, and the U.S. Department of Labor regulations at 29 CFR part 94.

24. Certification Regarding Lobbying

All Parties shall comply with the Byrd Anti-Lobbying Amendment (31 U.S.C. Section 1352), 29 C.F.R. Part 93, and 34 CFR part 82, as well as the requirements in the Uniform Guidance at 2 CFR 200.450. The Parties shall not lobby federal entities using federal funds and will disclose lobbying activities as required by law and regulations.

25. Debarment and Suspension

All Parties shall comply with the debarment and suspension requirements (E.O.12549 and 12689) and 2 CFR part 180 and as adopted by the U.S. Department of Labor at 29 CFR part 2998 and by the U.S. Department of Education at 2 CFR 3485.

26. Buy American Provision

Each Party that receives funds made available under title I or II of WIOA or under the Wagner-Peyser Act (29 U.S.C. Section 49, et. seq.) certifies that it will comply with Sections 8301 through 8303 of title 41 of the United States Code (commonly known as the "Buy American Act.") and as referenced in WIOA section 502 and 20 CFR 683.200(f).

27. Salary Compensation and Bonus Limitations

Each Party certifies that it complies with the current U.S. Department of Labor guidance regarding salary and bonus limitations, including TEGL 10-24 and TEGL 11-24, which implement the annual appropriations restriction prohibiting the use of ETA-funded grant dollars to pay any individual—whether through direct or indirect costs—at a rate that exceeds the Executive Level II salary level established by the U.S. Office of Personnel Management. This limitation applies only to salary and bonuses, must be prorated when an individual is part-time or funded by multiple sources, and requires recipients and subrecipients to monitor and ensure compliance with the annually updated Executive Level II rate.

28. Non-Assignment

Except as otherwise indicated herein, no Party may, during the term of this MOU or any renewals or extensions of this MOU, assign or subcontract all or any part of the MOU without prior written consent of all other Parties.

29. Governing Law

This MOU will be construed, interpreted, and enforced according to the laws of the State of Arizona. All Parties shall comply with all applicable Federal and State laws and regulations, and Local laws to the extent that they are not in conflict with State or Federal requirements.

By signing my name below, I, Travis Lingenfelter,
certify that I have read the above document and all of its attachments in their entirety. All of my
questions have been discussed and answered satisfactorily.

My organization is a:

- Co-located Partner
- Non Co-located Partner

My signature certifies my understanding of the terms outlined herein and agreement
with:

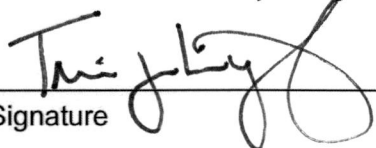
- The MOU
- The Operating Budget
- The Infrastructure Funding Agreement (IFA)

By signing this document, I also certify that I have the legal authority to bind my agency
(outlined below) to the terms of:

- The MOU
- The Operating Budget
- The Infrastructure Funding Agreement (IFA)

I understand that this MOU may be executed in counterparts, each being considered
an original, and that this MOU expires either:

- a) In three years,
- b) Upon amendment, modification, or termination, or
- c) On [termination date here], whichever occurs earlier.

Signature  Date 6/15/2026

Travis Lingenfelter, Chairman Mohave County Board of Supervisors
Printed Name and Title

Mohave County
Agency Name

Michael Smith, Director Mohave/Ja Paz Workforce Development Board
Agency Contact Information Director Mohave County Community Services
928-753-0723, Smith Mi@Mohave.gov

Authority and Signature

Authority and Signature page is required for each signatory official.

By signing my name below, I, Zafer Genc,
certify that I have read the above document and all of its attachments in their entirety. All of my
questions have been discussed and answered satisfactorily.

My organization is a:

- ☐ Co-located Partner
☐ Non Co-located Partner

My signature certifies my understanding of the terms outlined herein and agreement
with:

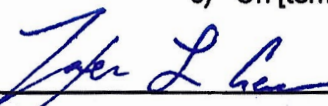
- ☒ The MOU
☒ The Operating Budget
☒ The Infrastructure Funding Agreement (IFA)

By signing this document, I also certify that I have the legal authority to bind my agency
(outlined below) to the terms of:

- ☒ The MOU
☒ The Operating Budget
☒ The Infrastructure Funding Agreement (IFA)

I understand that this MOU may be executed in counterparts, each being considered
an original, and that this MOU expires either:

- a) In three years,
b) Upon amendment, modification, or termination, or
c) On [termination date here], whichever occurs earlier.



Signature

June 30th 2026

Date

Zafer Genc - Chief Executive Officer

Printed Name and Title

La Paz Regional Hospital & Clinics

Agency Name

928-669-7300 zgenc@lapazhospital.org

Agency Contact Information

Authority and Signature

Authority and Signature page is required for each signatory official.

By signing my name below, I, Michael Smith, certify that I have read the above document and all of its attachments in their entirety. All of my questions have been discussed and answered satisfactorily.

My organization is a:

- ☒ Co-located Partner
☐ Non Co-located Partner

My signature certifies my understanding of the terms outlined herein and agreement with:

- ☒ The MOU
☒ The Operating Budget
☒ The Infrastructure Funding Agreement (IFA)

By signing this document, I also certify that I have the legal authority to bind my agency (outlined below) to the terms of:

- ☒ The MOU
☒ The Operating Budget
☒ The Infrastructure Funding Agreement (IFA)

I understand that this MOU may be executed in counterparts, each being considered an original, and that this MOU expires either:

- a) In three years,
b) Upon amendment, modification, or termination, or
c) On [termination date here], whichever occurs earlier.



Signature

7/6/2026

Date

Michael Smith, Director of Mohave County Housing Authority

Printed Name and Title

Mohave County Housing Authority

Agency Name

(928) 753-0723

Agency Contact Information

By signing my name below, I, Beverly Wilson, certify that I have read the above document and all of its attachments in their entirety. All of my questions have been discussed and answered satisfactorily.

My organization is a:

Co-located Partner

☒ Non Co-located Partner

My signature certifies my understanding of the terms outlined herein and agreement with:

- ☒ The MOU
- ☒ The Operating Budget
- ☒ The Infrastructure Funding Agreement (IFA)

By signing this document, I also certify that I have the legal authority to bind my agency (outlined below) to the terms of:

- ☒ The MOU
- ☒ The Operating Budget
- ☒ The Infrastructure Funding Agreement (IFA)

I understand that this MOU may be executed in counterparts, each being considered an original, and that this MOU expires either:

- a) In three years,
- b) Upon amendment, modification, or termination, or
- c) On [termination date here], whichever occurs earlier.

Beverly Wilson

Signature

6-19-2026

Date

Beverly Wilson, Deputy Associate Superintendent, Adult Education & High School Equivalency Services (Title II)

Printed Name and Title

Arizona Department of Education

Agency Name

Beverly.Wilson@azed.gov

Agency Contact Information

Authority and Signature

An Authority and Signature block is required for each Party to this MOU/IFA.

By signing my name below, I, Kevin Herring, certify that I have read the above document and all of its Attachments in their entirety. All of my questions have been discussed and answered satisfactorily.

Organization Type

My organization is a:

- ☒ Co-located Partner
☐ Non Co-located Partner

Agreement of Terms

My signature certifies my understanding of the terms outlined herein and agreement with:

- ☒ The MOU
☒ The Operating Budget
☒ The Infrastructure Funding Agreement (IFA)

Legal Authority

By signing this document, I also certify that I have the legal authority to bind my agency (outlined below) to the terms of:

- ☒ The MOU
☒ The Operating Budget
☒ The Infrastructure Funding Agreement (IFA)

Expiration and Execution

I understand that this MOU may be executed in counterparts, each being considered an original, and that this MOU/IFA expires:

- Terminated in accordance with the "Termination" provisions, or
- Amended in writing by mutual agreement of all Parties.

Signature Block

Signature: *Kevin Herring*

Printed Name and Title: Kevin Herring, Title III Administrator

Agency Name: Department of Economic Security

Agency Phone and Email: 520-910-1896

Date: 06/17/2026

Authority and Signature

An Authority and Signature block is required for each Party to this MOU/IFA.

By signing my name below, I, K r i s t e n M a c k e y , certify that I have read the above document and all of its Attachments in their entirety. All of my questions have been discussed and answered satisfactorily.

Organization Type

My organization is a:

- ☒ **Co-located Partner**
☐ **Non Co-located Partner**

Agreement of Terms

My signature certifies my understanding of the terms outlined herein and agreement with:

- ☒ **The MOU**
☒ **The Operating Budget**
☒ **The Infrastructure Funding Agreement (IFA)**

Legal Authority

By signing this document, I also certify that I have the legal authority to bind my agency (outlined below) to the terms of:

- ☒ **The MOU**
☒ **The Operating Budget**
☒ **The Infrastructure Funding Agreement (IFA)**

Expiration and Execution

I understand that this MOU may be executed in counterparts, each being considered an original, and that this MOU/IFA expires:

- Terminated in accordance with the "Termination" provisions, or
- Amended in writing by mutual agreement of all Parties.

Signature Block

Signature: *Kristen Mackey*

Printed Name and Title: Kristen Mackey, Title IV Administrator

Agency Name: Department of Economic Security

Agency Phone and Email: 480-665-6736

Date: 06/17/2026

Authority and Signature

An Authority and Signature block is required for each Party to this MOU/IFA.

By signing my name below, I, Anna C. Hunter, certify that I have read the above document and all of its Attachments in their entirety. All of my questions have been discussed and answered satisfactorily.

Organization Type

My organization is a:

- ☐ Co-located Partner
- ☐ Non Co-located Partner

Agreement of Terms

My signature certifies my understanding of the terms outlined herein and agreement with:

- ☒ The MOU
- ☒ The Operating Budget
- ☒ The Infrastructure Funding Agreement (IFA)

Legal Authority

By signing this document, I also certify that I have the legal authority to bind my agency (outlined below) to the terms of:

- ☒ The MOU
- ☒ The Operating Budget
- ☒ The Infrastructure Funding Agreement (IFA)

Expiration and Execution

I understand that this MOU may be executed in counterparts, each being considered an original, and that this MOU/IFA expires:

- Terminated in accordance with the "Termination" provisions, or
- Amended in writing by mutual agreement of all Parties.

Signature Block

Signature: 

Printed Name and Title: Anna C. Hunter, Assistant Director

Agency Name: Department of Economic Security, Division of Employment and Rehabilitation Services

Date: 6/22/2026

Authority and Signature

An Authority and Signature block is required for each Party to this MOU/IFA.
Agency Phone and Email: (602) 542-4910 | ahunter@azdes.gov

Date: 6/22/2026

Authority and Signature

Authority and Signature page is required for each signatory official (see list on page XX).

By signing my name below, I, Kari Hogan,
certify that I have read the above document and all of its attachments in their entirety. All of my
questions have been discussed and answered satisfactorily.

My organization is a:

Co-located Partner

☒ Non Co-located Partner

My signature certifies my understanding of the terms outlined herein and agreement
with:

☒ The MOU

The Operating Budget

☒ The Infrastructure Funding Agreement (IFA)

By signing this document, I also certify that I have the legal authority to bind my agency
(outlined below) to the terms of:

☒ The MOU

The Operating Budget

☒ The Infrastructure Funding Agreement
(IFA)

I understand that this MOU may be executed in counterparts, each being considered
an original, and that this MOU expires either:

a) In three years,

b) Upon amendment, modification, or termination, or

c) On [termination date here], whichever occurs earlier.

Signature

Date

Printed Name and Title

Agency Name

Agency Contact Information

Authority and Signature

Authority and Signature page is required for each signatory official.

By signing my name below, I, Alfred Jernigan, certify that I have read the above document and all of its attachments in their entirety. All of my questions have been discussed and answered satisfactorily.

My organization is a:

- ☐ Co-located Partner
☒ Non Co-located Partner

My signature certifies my understanding of the terms outlined herein and agreement with:

- ☒ The MOU
☐ The Operating Budget
☒ The Infrastructure Funding Agreement (IFA)

By signing this document, I also certify that I have the legal authority to bind my agency (outlined below) to the terms of:

- ☒ The MOU
☐ The Operating Budget
☒ The Infrastructure Funding Agreement (IFA)

I understand that this MOU may be executed in counterparts, each being considered an original, and that this MOU expires either:

- a) In three years,
- b) Upon amendment, modification, or termination, or
- c) On [termination date here], whichever occurs earlier.

Awaiting Signature

Signature

Date

Alfred Jernigan

Printed Name and Title

SCSEP Senior Community Service Employment Programs/AARP

Agency Name

602-841-0403

Agency Contact Information

Attachments

(Please include all of your relevant attachments here)

- *Services in the One-Stop System and Delivery Method*
- *Partner Services Matrix*
 - *Business Services*
 - *Job Seeker Services*
 - *Youth Services*
- *IFA*
 - *Effective period (if different from MOU) 20 CFR 678.755(a)*
 - *Infrastructure and shared services budget 20 CFR 678.755(b)*
 - *Identification of one-stop partners, CEO, and LWDB participating in the IFA 20 CFR 678.755(c)*
- *One-Stop Operating Budget*
- *HSE/Adult Education Educator Budget*
- *Signatory pages (26-34 and 85-87)*

Attachment A

Services in the One-Stop System and Delivery Method (20 CFR 678.500)

(Please indicate in the chart below the description of services to be provided through the one-stop delivery system (both in-person and/or virtual), including the manner in which the services will be coordinated and delivered through the system and methods for referring individuals between the one-stop operators and partners for appropriate services and activities.)

Partner Program	Organizatio	ARIZONA@WORK Location	Service Provided	Service Delivery Method	Referral Method	Authorization/ Category	# of Staff	Weekly Staff Hours
Title IB: Adult, Dislocated Worker and Youth Program	Mohave County	BHC, KGM, LHC,	Career and Training Services	In-person 5 x Weekly	Digital ATLAS	20 CFR 678.400(b)(1)(i)	13	40
TIII-Wagner Peyser	DERS	BHC, KGM, LHC	Employment Services	In-person 5 x Weekly				40
Title IV	Vocational Rehabilitatio	BHC, KGM, LHC	Career and Training Services	In person 2x week	Digital/ATLAS RSA Form			
Title II	AWC & Mohave College	BHC, KGM, LHC, Parker	Adult Education Workforce prep	In-person 4 /5 days a week				

Attachment B

BUSINESS SERVICES		
Serve as a single point of contact for businesses, responding to all requests in a timely manner	Provide information and services related to Unemployment Insurance taxes and claims	Assist with disability and communication accommodations, including job coaches
Conduct outreach regarding Local workforce system's services and products	Conduct on-site Rapid Response activities regarding closures and downsizings	Develop On-the-Job Training (OJT) contracts, incumbent worker contracts, or pay-for-performance contract strategies
Provide access to labor market information	Provide customized recruitment and job applicant screening, assessment and referral services	Provide employer and industry cluster-driven Occupational Skills Training through Individual Training Accounts with eligible training providers
Assist with the interpretation of labor market information	Conduct job fairs	Develop customized training opportunities to meet specific employer and/or industry cluster needs
Use of one-stop center facilities for recruiting and interviewing job applicants	Consult on human resources issues	Coordinate with employers to develop and implement layoff aversion strategies
Post job vacancies in the state labor exchange system and take and fill job orders	Provide information regarding disability awareness issues	Provide incumbent worker upgrade training through various modalities
Provide information regarding workforce development initiatives and programs	Provide information regarding assistive technology and communication accommodations	Develop, convene, or implement industry or sector partnerships

Business Services

Attachment C

JOB SEEKER SERVICES		
<u>Basic Career Services</u>	<u>Individualized Career Services</u>	<u>Training</u>
Outreach, intake and orientation to the information, services, programs, tools and resources available through the Local workforce system	Comprehensive and specialized assessments of skills levels and service needs	Occupational skills training through Individual Training Accounts (ITAs)
Initial assessments of skill level(s), aptitudes, abilities and supportive service needs	Development of an individual employability development plan to identify employment goals, appropriate achievement objectives, and appropriate combination of services for the customer to achieve the employment goals	Adult education and literacy activities, including English language acquisition (ELA), provided in combination with the training services described above
In and out of area job search and placement assistance (including provision of information on in-demand industry sectors and occupations and non-traditional employment)	Referral to training services	On-the-Job Training (OJT)
Access to employment opportunity and labor market information	Group counseling	Incumbent Worker Training
Performance information and program costs for eligible providers of training, education, and workforce services	Literacy activities related to work readiness	Programs that combine workplace training with related instruction which may include cooperative education
Information on performance of the Local workforce system	Individual counseling and career planning	Training programs operated by the private sector
Information on the availability of supportive services and referral to such, as appropriate	Case management for customers seeking training services; individual in and out of area job search, referral and placement assistance	Skill upgrading and retraining
Information and meaningful assistance on Unemployment Insurance claim filing	Work experience, transitional jobs, registered apprenticeships, and internships	Entrepreneurial training
Determination of potential eligibility for workforce Partner services, programs, and referral(s)	Workforce preparation services (e.g., development of learning skills, punctuality, communication skills, interviewing skills, personal maintenance, literacy skills, financial literacy skills, and professional conduct) to prepare individuals for unsubsidized employment or training	Customized training conducted with a commitment by an employer or group of employers to employ an individual upon successful completion of the training
Information and assistance in applying for financial aid for training and education programs not provided under WIOA	Post-employment follow-up services and support (<i>This is not an individualized career service, but listed here for completeness.</i>)	Other training services as determined by the workforce partner's governing rules

Job Seeker Services

Attachment D

YOUTH SERVICES	
Tutoring, study skills training, instruction, and evidence based dropout prevention and recovery strategies that lead to completion of the requirements for a secondary school diploma or its recognized equivalent (including a recognized certificate of attendance or similar document for individuals with disabilities) or for a recognized postsecondary credential.	Alternative secondary school services, or dropout recovery services, as appropriate.
Paid and unpaid work experiences that have as a component academic and occupational education, which may include: Summer employment opportunities and other employment opportunities available throughout the school year, pre-apprenticeship programs, internships and job shadowing, and on-the-job training opportunities.	Occupational skill training, which shall include priority consideration for training programs that lead to recognized postsecondary credentials that are aligned with in-demand industry sectors or occupations in the local area involved.
Education offered concurrently with and in the same context as workforce preparation activities and training for a specific occupation or occupational cluster.	Leadership development opportunities, which may include community service and peer-centered activities encouraging responsibility and other positive social and civic behaviors, as appropriate.
Supportive services.	Adult mentoring for the period of participation and a subsequent period, for a total of not less than 12 months.
Follow-up services for not less than 12 months after the completion of participation, as appropriate.	Comprehensive guidance and counseling, which may include drug and alcohol abuse counseling and referral, as appropriate.
Financial literacy education.	Entrepreneurial skills training.
Services that provide labor market and employment information about in-demand industry sectors or occupations available in the local area, such as career awareness, career counseling, and career exploration services.	Activities that help youth prepare for and transition to postsecondary education and training.

Youth Services

ARIZONA@WORK Infrastructure Funding Agreement Local Workforce Development Area Mohave & La Paz

This Infrastructure Funding Agreement (IFA) is effective from July 1, 2026, to June 30, 2029, and includes required elements described in 20 CFR 678.755 (b) through (f), specifically:

- Identification of an infrastructure and shared services budget that will be periodically reconciled against actual costs incurred and adjusted accordingly to ensure that it reflects a cost allocation methodology that demonstrates how infrastructure costs are charged to each partner in proportion to its use of the one-stop center and relative benefit received, and that complies with 2 CFR part 200 (or any corresponding similar regulation or ruling).
- Identification of all one-stop partners, chief elected officials, and local workforce development board (LWDB) participating in the infrastructure funding arrangement.
- Steps the LWDB, chief elected officials, and one-stop partners used to reach consensus or an assurance that the local area followed the guidance for the State funding process.
- Description of the process to be used among partners to resolve issues during the MOU duration period when consensus cannot be reached.
- Description of the periodic modification and review process to ensure equitable benefit among one-stop partners.

This IFA is developed in accordance with [20 CFR 678.700](#), which describes one-stop infrastructure costs, and [20 CFR 678.760](#), which describes other shared costs.

Steps to Reach Consensus and Resolve Issues

In accordance with [20 CFR 678.755\(d\)](#), the LWDB, chief elected officials, and one-stop partners took the steps described below to reach a consensus on infrastructure funding. Steps described should include meeting dates, brief summary of meeting, those who attended, etc.

Partner agencies, Workforce Development Board staff, and Board members participated in multiple MOU-IFA Quarterly Meetings and Board Meetings to review and refine the document. During the December 16, 2025 MOU-IFA Quarterly Meeting, the Arizona Office of Economic Opportunity's updated template was presented, and participant feedback was gathered and incorporated into subsequent drafts.

Further review occurred at the Workforce Development Board Meeting on February 12, 2026, where additional feedback was received and integrated. At the February 26, 2026 MOU-IFA Quarterly Meeting, updated revisions were shared, and further input was again incorporated.

Throughout this process, partners and Board members were provided multiple opportunities to review the document, submit comments, and request revisions. The writers are utilizing guidance and templates provided by DES and will submit drafts and/or progress reports to the designated DES representative for review prior to the signature process, upon request.

ARIZONA@WORK Infrastructure Funding Agreement

(Process to resolve issues when consensus cannot be reached.)

It is expected partners will participate in decision-making by consensus. In instances where consensus cannot be reached through the One Stop System leadership and service delivery for the ARIZONA@WORK Mohave/La Paz One Stop system is impaired, those partners who are parties to the dispute and have signed this MOU, shall submit to the following dispute resolution process:

- If the partners are unable to resolve a dispute to the satisfaction of the members who are parties to the dispute, the complaint shall be submitted in writing to the Mohave/La Paz Workforce Development Board's Executive Committee within 15 days of the initial dispute.
- The Executive Committee shall evaluate the merits of the dispute and may attempt to resolve the dispute through mediation. However, in all cases, the Executive Committee shall prepare a response to the complaint within 30 days.
- If a consensus cannot be reached by all partners and all efforts fail at the local level, then it will be referred to the State and the State Funding mechanism will be triggered.

In instances when consensus cannot be reached, the Parties agree to resolve issues through a process described below ([20 CFR 678.755\[e\]](#)).

The Parties assure that if they do not reach consensus agreement on methods of sufficiently funding the costs of infrastructure of one-stop centers for a program year, the State funding mechanism is applicable to the local area for that program year ([20 CFR 678.730\[a\]](#)). In the State funding mechanism, the Governor, subject to the limitations in [20 CFR 678.730\(c\)](#), determines one-stop partner contributions after consultation with the chief elected officials, LWDB, and the State WDB.

IFA Attachments

- A. ARIZONA@WORK Job Center Partners, Chief Executive Official(s), and the LWDB Participating in the IFA**
- B. ARIZONA@WORK Operating Budget: Infrastructure Costs**

ARIZONA@WORK Infrastructure Funding Agreement

- C. Signatures of Co-located ARIZONA@WORK Job Center Partners Agreeing to Share Infrastructure Costs**
- D. Signatures of Non co-located ARIZONA@WORK Job Center Partners Agreeing to Negotiate the Sharing of Infrastructure Costs When Sufficient Data is Available to Determine Relative Benefit and Proportionate Share**
- E. ARIZONA@WORK Operating Budget: Additional Costs (Applicable Career Services)**
- F. OPTIONAL:**

ARIZONA@WORK Operating Budget: Additional Costs (Shared Operating Costs and Shared Services) and Signature of ARIZONA@WORK Job Center Partners Agreeing to Share Identified Operating Costs/Shared Services

ARIZONA@WORK Infrastructure Funding Agreement

Attachment A:

ARIZONA@WORK One-Stop Partners, Chief Elected Official(s), and the Local Workforce Development Board (LWDB) participating in the IFA

Local Workforce Development Board:

Zafer Genc	928-669-7300 zgenc@lapazhospital.org	La Paz Regional Hospital
Michael Quinn	928-303-3977 quinn.mike1977@gmail.com	Service General
Adam Rodriguez	315-657-4280 adam.rodriguez@dotfoods.com	DOT Foods
Chandra Johnson	928-263-4630 Chandra.Johnson@azkrmc.com	Kingman Regional Medical Center
Chonna Marshall	928-669-8969 chonna@cbrealestate.net	United Country CB Real Estate Services

ARIZONA@WORK Infrastructure Funding Agreement

Davy Spurlock	928-303-9790 theantsgo1by1@gmail.com	Ant Farm Construction Inc.
Jerry Hardy	928-542-0192 jerryhardy_21@hotmail.com	Mohave Electric Co-Op
John Bennett	816-651-8226 johnwilsonbennett@msn.com	Big Industrial LLC
Lisa Brownfield	928-565-2460 x2210 lblack@geogroup.com	The GEO Group, Inc.
Michael Kelly	951-323-4771 mkelly@ews4env.com	Environmental Waste Solutions, Inc.
Nancy Campbell	928-486-5727 campbellN@lhcaz.gov	Pioneer Earth Movers & Campbell Redi Mix

ARIZONA@WORK Infrastructure Funding Agreement

Thomas Taylor	928-279-1629 Tomet76@hotmail.com	Taylor & Clark Logistics
Allan Bell	928-715-1694 alab@npgcable.com	IBEW #769 - UniSource Energy
Amy West	928-753-0747 awest@wavejted.org	WAVE / CTED
Jean Bishop	928-753-0723 x4731 jean.bishop@mohavecounty.us	Fraternal Order of Police Mohave Lodge #16
Jerry Hardy	928-542-0192 jerryhardy_21@hotmail.com	Mohave Electric Co-Op
Matt Hall	702-815-5787 mhall@Starnursery.com	Star Nursery

ARIZONA@WORK Infrastructure Funding Agreement

Vicki De Los Reyes	928-575-6516 vickidelosreyes@rescare.com	Equus, Inc
Amy West	928-753-0747 awest@wavejted.org	WAVE / CTED
Bennett Bratley	928-565-1416 bbratley@cityofkingman.gov	Planning and Economic Development
Brandi Rowe	928-230-0042 BrandiRowe@azdes.gov	Title IV Vocational Rehabilitation
John Diemer	480-353-9077 Jdiemer@azdes.gov	Title III DES/DERS
Mitzi Esgro	928-681-5634 mesgro@mohave.edu	Title II

ARIZONA@WORK Infrastructure Funding Agreement

Tami Ursenbach 928-757-0960 Mohave County Economic Tourism ursent@mohave.gov		
Jason Gee 928-704-9435 jgee@mohave.edu Mohave Community College		
Chief Elected Official(s): Travis Lingenfelter (928) 753-0722 700 W Beale St Kingman, AZ 86401 LingeT@mohave.gov Rich Lettman (928) 758-0713 1130 E. Hancock Road Bullhead City, AZ 86442 Richard.Lettman@mohave.gov Sonny Borrelli (928) 453-0724 2001 College Drive Lake Havasu City, AZ 86403 Sonny.Borrelli@mohave.gov Don Martin (928) 753-8618 700 W Beale St Kingman, AZ 86401 Don.Martin@mohave.gov Ron Gould (928) 453-0735 GouldR@mohave.gov 2001 College Drive Lake Havasu City, AZ 86403		
Required WIOA and ARIZONA@WORK Job Center Partner	ARIZONA@WORK One-Stop Partner Serving Local Area	Point of Contact Information <i>Name, Title, Address, Telephone, Email</i>
Adult, Dislocated Worker (DW), and Youth Programs under Title I-B of WIOA	X	Michael Smith, Mohave/La Paz Workforce Area Director, 928-753-0723, michael.smith@mohavecounty.us
Job Corps under Title I of WIOA	X	Karla Fonseca, Admission Counselor, 928-606-4163, fonseca.karla@jobcorps.org
YouthBuild under Title I of WIOA	N/A	Services not offered in LWDA
Indian and Native American Programs (INAP) under WIOA Title I	X	Colorado River Indian Tribe (CRIT) 928-669-8555 Hualapai Indian Tribe 928-769-2200

ARIZONA@WORK Infrastructure Funding Agreement

National Farmworker Jobs Program (NFJP) under Title I of WIOA	X	PPEP, Inc.—Kari Hogan, 520-770-2500, khogan@ppep.org Beverly Wilson 602-364-2707
Adult Education and Family Literacy Act programs under Title II of WIOA	X	Beverly Wilson 602-364-2707 Beverly.Wilson@azed.gov
Wagner-Peyser under Title III of WIOA	X	Kevin Herring 400 W. Congress Tucson, Arizona 85701 (520) 910-1896 kherring@azdes.gov
State Unemployment Insurance (UI)	X	Sandra Canez, sandracanez@azdes.gov
Trade Adjustment Assistance (TAA) under Title II of Trade Act	X	Chevera Trillo, 480-487-7806, ctrillo@azdes.gov
Jobs for Veterans State Grants (JVSG) under Title 38, U.S.C.	X	Kevin Herring 400 W. Congress Tucson, Arizona 85701 (520) 910-1896 kherring@azdes.gov
Vocational Rehabilitation under Title IV of WIOA	X	Brandi Rowe, 928.230.0042, BrandiRowe@azdes.gov
Senior Community Service Employment Programs (SCSEP) under Title V of Older Americans Act--State of Arizona	X	Alfred Jernigan, AJERNIGAN@AARP , 602-841-0403.
Senior Community Service Employment Programs (SCSEP)—National Grantees under Title V of Older Americans Act	X	Alice mann, Arizona Regional Office ANPPMAZ@AOL.COM (520) 207-0053
Career and Technical Education programs at the postsecondary level (CTE) under Perkins Career and Technical Education Act	X	Dustin Loehr, 602-542-5137, dustin.loehr@azed.gov

ARIZONA@WORK Infrastructure Funding Agreement

Housing and Urban Development---Employment and Training Programs	X	Michael Smith, Mohave County Housing Authority Director, 928-753-0723, smitmi@mohave.gov
--	---	--

ARIZONA@WORK Infrastructure Funding Agreement

Community Services Block Grants (CSBG)—Employment and Training Activities	N/A	Services not offered in LWDA
Re-entry Employment Opportunities (REO) under Second Chance Act	N/A	Services not offered in LWDA
Other Co-located Partner:		
Other Itinerate Partner:		
Additional ARIZONA@WORK One-Stop Partners Approved by the LWDB and CEO(s), If Any		
<i>Temporary Assistance for Needy Families (TANF) employment & training under part A of Title IV of Social Security Act¹</i>	X	Services Offered Virtually

¹ The Governor notified the Secretaries of the U.S. Departments of Labor and Health and Human Services in writing that TANF will not be a required partner in Arizona, or within some specific local areas in the State. Local TANF programs may still opt to be a one-stop partner, or to work in collaboration with the one-stop center. [ARIZONA@WORK Job Center Vision and Structure Of One Stop Delivery System Policy](#)

ARIZONA@WORK Infrastructure Funding Agreement

Attachment B1:

ARIZONA@WORK Comprehensive Job Center and Affiliate Site Locations

Local Workforce Development Area: _____

ARIZONA@WORK Comprehensive Job Center Locations <i>(Name, Address, Contact Name, Phone Number)</i>	ARIZONA@WORK <u>Affiliate</u> Site Locations <i>(Name, Address, Contact Name, Phone Number)</i>
ARIZONA@WORK Comprehensive Job Center Location #1: Kingman Comprehensive Job Center (Mohave County) 700 West Beale Street Kingman, AZ 86401 Michael Smith 928-753-0723	
ARIZONA@WORK Comprehensive Job Center Location #2: Bullhead Comprehensive Job Center (DES) 2601 Highway 95 Bullhead City, AZ 86442 Ryleigh Aubuchon 480-487-6295	
ARIZONA@WORK Comprehensive Job Center Location #3: Employment Services Job Center (DES) 2031 Spawr Circle Lake Havasu City, AZ 86403 Ryleigh Aubuchon 480-487-6295	

ARIZONA@WORK Infrastructure Funding Agreement

Attachment B2:

ARIZONA@WORK One-Stop Partners Co-located in Each ARIZONA@WORK Job Center Location

Local Workforce Development Area: Mohave-La Paz

(Place an "X" If the ARIZONA@WORK Job Center Partner is Co-located in the Identified ARIZONA@WORK Job Center or Affiliate Site)

ARIZONA@WORK one-Stop Partner	ARIZONA@WORK Comprehensive Job Center #1	ARIZONA@WORK Comprehensive Job Center #2	ARIZONA@WORK Comprehensive Job Center #3	Affiliate Site #1	Affiliate Site #2	Affiliate Site #3
Adult/Dislocated Worker	X	X	X			
Youth	X	X	X			
Job Corps						
Native American						
NFJP	X itinerant basis					
Adult Education						
Wagner-Peyser	X	X	X			
Trade						
JVSG	X itinerant basis	X	X			
SCSEP--State						
SCSEP-National						
Career/Tech Ed						
HUD E&T	X	X	X			
CSBG E&T						

ARIZONA@WORK Infrastructure Funding Agreement

Second Chance						
Vocational Rehabilitation	X itinerant basis	X	X			
YouthBuild						
Other Co-located Partner:						
Other Itinerate Partner:						

ARIZONA@WORK Infrastructure Funding Agreement

Attachment B3:

Annual Infrastructure Budget for Each ARIZONA@WORK Comprehensive Job Center and Affiliate Site

ARIZONA@WORK Comprehensive Job Center: Kingman Comprehensive at 700 West Beale Street in Kingman, AZ 86401 (Name/Location)

<i>Cost Category/Line Item</i>	<i>Line Item Cost Detail</i>	<i>Cost</i>
Rent		
Rental of Facilities	\$0	\$0
<i>Subtotal: Rental Costs</i>		
Utilities and Maintenance		
Electric	\$0	\$0
Gas	\$0	\$0
Water	\$0	\$0
Sewer Connections	\$0	\$0
High-Speed Internet	\$0	\$17605.00
Telephones (Landlines)		\$13261.00
Telephones (Cell)		\$5207.00*
Facility Maintenance Contract		
Security Contract		
<i>Subtotal: Utilities and Maintenance Costs</i>		\$30,866.00 \$5,207.00* <i>*Allocated to and directly paid by the program(s) that utilize them</i>

ARIZONA@WORK Infrastructure Funding Agreement

Equipment		
Assessment-related products	TABE & WOWI	\$4331.00*
Assistive technology for individuals with disabilities (<i>"Access and Accommodation"</i>)		\$5500.00
Copiers		\$2,595.00
Fax Machines	Included with copiers	
Computers	Lease cost	\$3,543.00*
Other tangible equipment used to serve all center customers (not specific to an individual program partner) <i>Specify Other Tangible Equipment</i>	Toner for printers	\$5,301.00
Subtotal: Equipment Costs		\$13,396.00 \$7,874.00 *allocated to and directly paid by the program(s) that utilize them
Technology to Facilitate Access to the ARIZONA@WORK Job Center		
Technology used for the center's planning and outreach activities. <i>Specify the Technology</i>		
Cost of creation and maintenance of a center website (not specific to an individual program partner) that provides outreach to customers by providing information on ARIZONA@WORK Job Center services and/or provides direct service access to the ARIZONA@WORK Job Center		

ARIZONA@WORK Infrastructure Funding Agreement

Website Address: <i>(Does not include data systems or case management systems specific to individual program partners.)</i>		
Subtotal: Technology to Facilitate Access Costs		
Supplies to Support the General Operation of the ARIZONA@WORK Job Center (Local Option, If Agreed By All Co-located ARIZONA@WORK Job Center Partners)		
Supplies, as defined in Uniform Guidance at 2 CFR 200.94, to support the general operation of the ARIZONA@WORK Job Center <i>Specify Supplies to Support General Operation and Not Specific to a Co-located Partner (e.g., Printing; Postage, Office Supplies)</i>	Office Supplies	\$10,167.00*
Subtotal: Supplies to Support the General Operation of the ARIZONA@WORK Job Center		\$0 \$10,167.00 <i>*allocated to and directly paid by the program(s) that utilize them not to be included into subtotal</i>
Common Identifier Costs (Local Option, If Agreed By All Co-located ARIZONA@WORK Job Center Partners)		
Creating New Signage		
Updating Templates/Materials		
Subtotal: Common Identifier		
SUMMARY OF TOTAL INFRASTRUCTURE COSTS TO BE SHARED BY COLOCATED ARIZONA@WORK Job Center PARTNERS		

ARIZONA@WORK Infrastructure Funding Agreement

<i>Cost Category</i>	<i>Total Cost</i>
<i>Subtotal: Rental Costs</i>	\$0
<i>Subtotal: Utilities and Maintenance Costs</i>	\$30,866.00
<i>Subtotal: Equipment Costs</i>	\$13,396.00
<i>Subtotal: Technology to Facilitate Access Costs</i>	\$0
<i>Subtotal: Supplies to Support the General Operation of the ARIZONA@WORK Job Center</i>	\$0
<i>Subtotal: Common Identifier Costs</i>	\$0
TOTAL INFRASTRUCTURE COSTS FOR THIS LOCATION	\$44,262.00

ARIZONA@WORK Infrastructure Funding Agreement

Attachment B3:

Annual Infrastructure Budget for Each ARIZONA@WORK Comprehensive Job Center and Affiliate Site

ARIZONA@WORK Comprehensive Job Center: Bullhead City Comprehensive at 2601 HWY 95 in Bullhead City, AZ 86429

<i>Cost Category/Line Item</i>	<i>Line Item Cost Detail</i>	<i>Cost</i>
Rent		
Rental of Facilities		
Subtotal: Rental Costs		\$0
Utilities and Maintenance		
Electric		\$2,188.25
Gas		\$96.33
Water		\$272.85
Sewer Connections	Sanitation waste disposal	\$508.78
High-Speed Internet		\$0
Telephones (Landlines)		\$0
Facility Maintenance Contract	Janitorial contracts	\$13,167.42
Other professional services		\$6,370.72
Security Contract		\$13,534.81
Document Shredding & Destruction		\$88.63
Other	L/r-all other non-mov bldgs. Other operating exp reductions no ca	\$30,930.89 \$12.98
Subtotal: Utilities and Maintenance Costs		\$67,171.66

ARIZONA@WORK Infrastructure Funding Agreement

Equipment		
Assessment-related products	TABE & WOWI	\$1,004.00*
Assistive technology for individuals with disabilities (<i>“Access and Accommodation”</i>)		\$0
Rental---Office furniture/equipment		\$648.36
Office furniture/equipment		\$282.82
Furniture-purchase under \$5000		\$3,070.52
Computers		\$0
Other tangible equipment used to serve all center customers (not specific to an individual program partner) <i>Specify Other Tangible Equipment</i>		\$0
Subtotal: Equipment Costs		\$4,001.70 \$1,004.00 <i>*Allocated to and directly paid by the program(s) that utilize them</i>
Technology to Facilitate Access to the ARIZONA@WORK Job Center		
Technology used for the center’s planning and outreach activities <i>Specify the Technology</i>		\$0
Cost of creation and maintenance of a center website (not specific to an individual program partner) that provides outreach to customers by providing information on ARIZONA@WORK Job Center services and/or provides direct service access to the Job Center		

ARIZONA@WORK Infrastructure Funding Agreement

<i>Website Address:</i> <i>(Does not include data systems or case management systems specific to individual program partners.)</i>		
Subtotal: Technology to Facilitate Access Costs		
Supplies to Support the General Operation of the ARIZONA@WORK Job Center (Local Option, If Agreed by All Co-located ARIZONA@WORK Job Center Partners)		
Supplies, as defined in Uniform Guidance at 2 CFR 200.94, to support the general operation of the ARIZONA@WORK Job Center <i>Specify Supplies to Support General Operation and Not Specific to a Co-located Partner (e.g., Printing; Postage, Office Supplies)</i>		\$0
Subtotal: Supplies to Support the General Operation of the ARIZONA@WORK Job Center		\$0
Common Identifier Costs (Local Option, If Agreed by All Co-located ARIZONA@WORK Job Center Partners)		
Creating New Signage		\$0
Updating Templates/Materials		\$0
Subtotal: Common Identifier		\$0
SUMMARY OF TOTAL INFRASTRUCTURE COSTS TO BE SHARED BY COLOCATED ARIZONA@WORK Job Center PARTNERS		

ARIZONA@WORK Infrastructure Funding Agreement

<i>Cost Category</i>	<i>Total Cost</i>
<i>Subtotal: Rental Costs</i>	\$0
<i>Subtotal: Utilities and Maintenance Costs</i>	\$67,171.66
<i>Subtotal: Equipment Costs</i>	\$4,001.70
<i>Subtotal: Technology to Facilitate Access Costs</i>	\$0
<i>Subtotal: Supplies to Support the General Operation of the ARIZONA@WORK Job Center</i>	\$0
<i>Subtotal: Common Identifier Costs</i>	\$0
TOTAL INFRASTRUCTURE COSTS FOR THIS LOCATION	\$71,173.36

ARIZONA@WORK Infrastructure Funding Agreement

<u>Attachment B3:</u> <u>Annual Infrastructure Budget for Each ARIZONA@WORK Comprehensive Job Center and Affiliate Site</u> ARIZONA@WORK Comprehensive Job Center: Lake Havasu Comprehensive at 2031 Spawr Circle in Lake Havasu, AZ 86403		
<i>Cost Category/Line Item</i>	<i>Line Item Cost Detail</i>	<i>Cost</i>
Rent		
Rental of Facilities		\$0
Subtotal: Rental Costs		\$0
Utilities and Maintenance		
Electric		\$0
Gas		\$0
Water		\$0
Sewer Connections		\$0
High-Speed Internet		\$0
Telephones (Landlines)		\$0
Facility maintenance contract	Janitorial Contract	\$1,832.93
Document Shredding & Destruction		\$59.28
Other	L/r-all other non-mov bldgs.	\$14,421.00
Security Contract		\$0
Subtotal: Utilities and Maintenance Costs		\$16,313.21

ARIZONA@WORK Infrastructure Funding Agreement

Equipment		
Assessment-related products	TABE & WOWI	\$2,044.00*
Assistive technology for individuals with disabilities (<i>"Access and Accommodation"</i>)		\$0
Copiers		\$0
Fax Machines		\$0
Computers		\$0
Rental---Office furniture/equipment		\$236.31
Office furniture/equipment		\$41.84
Other tangible equipment used to serve all center customers (not specific to an individual program partner) <i>Specify Other Tangible Equipment</i>	OFF SUPPLIES OTH THAN FORM/STA.	\$21.34
Subtotal: Equipment Costs		\$299.49 \$2,044.00 *Allocated to and directly paid by the program(s) that utilize them
Technology to Facilitate Access to the ARIZONA@WORK Job Center		
Technology used for the center's planning and outreach activities; <i>Specify the Technology</i>		\$0
Cost of creation and maintenance of a center website (not specific to an individual program partner) that provides outreach to customers by providing information on ARIZONA@WORK Job Center services and/or provides direct service access to the ARIZONA@WORK Job Center		

ARIZONA@WORK Infrastructure Funding Agreement

<i>Website Address:</i> <i>(Does not include data systems or case management systems specific to individual program partners.)</i>		
Subtotal: Technology to Facilitate Access Costs		
Supplies to Support the General Operation of the ARIZONA@WORK Job Center (Local Option, If Agreed By All Co-located ARIZONA@WORK Job Center Partners)		
Supplies, as defined in Uniform Guidance at 2 CFR 200.94, to support the general operation of the ARIZONA@WORK Job Center <i>Specify Supplies to Support General Operation and Not Specific to a Co-located Partner (e.g., Printing; Postage, Office Supplies)</i>		\$0
Subtotal: Supplies to Support the General Operation of the ARIZONA@WORK Job Center		
Common Identifier Costs (Local Option, If Agreed by All Co-located ARIZONA@WORK Job Center Partners)		
Creating New Signage		\$0
Updating Templates/Materials		\$0
Subtotal: Common Identifier		\$0

ARIZONA@WORK Infrastructure Funding Agreement

SUMMARY OF TOTAL INFRASTRUCTURE COSTS TO BE SHARED BY COLOCATED ARIZONA@WORK Job Center PARTNERS	
<i>Cost Category</i>	<i>Total Cost</i>
<i>Subtotal: Rental Costs</i>	<i>\$0</i>
<i>Subtotal: Utilities and Maintenance Costs</i>	<i>\$16,313.21</i>
<i>Subtotal: Equipment Costs</i>	<i>\$299.49</i>
<i>Subtotal: Technology to Facilitate Access Costs</i>	<i>\$0</i>
<i>Subtotal: Supplies to Support the General Operation of the ARIZONA@WORK Job Center</i>	<i>\$0</i>
<i>Subtotal: Common Identifier Costs</i>	<i>\$0</i>
TOTAL INFRASTRUCTURE COSTS FOR THIS LOCATION	\$16,612.70

ARIZONA@WORK Infrastructure Funding Agreement

Attachment B4: Percentage of Co-located ARIZONA@WORK Job Center Partner's Occupancy in Each Center

ARIZONA@WORK Job Center Location: 700 West Beale Street, Kingman AZ 86401

Total Square Footage of the ARIZONA@WORK Job Center: 4249 Square Feet

Total Square Footage of Dedicated/Assigned Space for All Co-located or Itinerate ARIZONA@WORK Partners:
4249 Square Feet

Co-located ARIZONA@WORK Job Center Partners	ARIZONA@WORK Job Center Partner's Dedicated Number of Offices and/or Cubicles (Floor Plan Outline Recommended)	Square Footage of the ARIZONA@WORK Job Center Partner's Dedicated/Assigned Space	ARIZONA@WORK Job Center Partner's Dedicated Space as a % of All Co-located ARIZONA@WORK Job Center Partners' Space
WIOA Title I-B Adult/Dislocated Worker	311 (1.5 cubicles + ½ office)	1141	27%
WIOA Title I-B Youth	259 (½ cubicle + ½ office)	428	10%
Wagner-Peyser	180 (2.5 cubicles)	1710	41%
JVSG	36 (hoteling cubicle .5)	143	3%
NFJP	72 (1 cubicle)	570	13%
Adult Education			
Vocational Rehabilitation	14 (1 day a week hoteling cubicle)	114	3%
Other Co-located Partner: HUD	18 (¼ hoteling cubicle)	143	3%
Total Percentage of the Designated/Assigned Space of All Co-located ARIZONA@WORK Job Center Partners		4249	100%

ARIZONA@WORK Infrastructure Funding Agreement

Attachment B4: Percentage of Co-located ARIZONA@WORK Job Center Partner's Occupancy in Each Center

ARIZONA@WORK Job Center Location: 2601 HWY 95 Bullhead City AZ 86429

Total Square Footage of the ARIZONA@WORK Job Center: 4823 Square Feet

Total Square Footage of Dedicated/Assigned Space for All Co-located or Itinerate ARIZONA@WORK Partners:
4947 Square Feet

Co-located ARIZONA@WORK Job Center Partners	ARIZONA@WORK Job Center Partner's Dedicated Number of Offices and/or Cubicles (Floor Plan Outline Recommended)	Square Footage of the ARIZONA@WORK Job Center Partner's Dedicated/Assigned Space	ARIZONA@WORK Job Center Partner's Dedicated Space as a % of All Co-located ARIZONA@WORK Job Center Partners' Space
WIOA Title I-B Adult/Dislocated Worker	(1.5 cubicles + ½ interview room)	489.08 sq. ft.	10.15%
WIOA Title I-B Youth	(1 Cubicle + ½ interview room)	366.81 sq. ft.	7.61%
Wagner-Peyser	(2 cubicles + 1 office)	1,587.39 sq. ft.	32.91%
Trade			
DVOP		506.55 sq. ft.	10.50%
NFJP		0	
Adult Education		0	
Vocational Rehabilitation	(1 cubicle + 1 interview room + 1 Office)	1,017.84 sq. ft.	21.10%
Other Co-located Partner: HUD	(2.5 cubicles + 1 interview room)	855.89 sq. ft.	17.73%
Total Percentage of the Designated/Assigned Space of All Co-located ARIZONA@WORK Job Center Partners		4823	100%

ARIZONA@WORK Infrastructure Funding Agreement

Attachment B4: Percentage of Co-located ARIZONA@WORK Job Center Partner's Occupancy in Each Center

ARIZONA@WORK Job Center Location: 2031 Spawr Circle Lake Havasu AZ 86403

Total Square Footage of the ARIZONA@WORK Job Center: 3086 Square Feet

Total Square Footage of Dedicated/Assigned Space for All Co-located or Itinerate ARIZONA@WORK Partners:
3086 Square Feet

Co-located ARIZONA@WORK Job Center Partners	ARIZONA@WORK Job Center Partner's Dedicated Number of Offices and/or Cubicles (Floor Plan Outline Recommended)	Square Footage of the ARIZONA@WORK Job Center Partner's Dedicated/Assigned Space	ARIZONA@WORK Job Center Partner's Dedicated Space as a % of All Co-located ARIZONA@WORK Job Center Partners' Space
WIOA Title I-B Adult/Dislocated Worker	107 (1.5 cubicles)	207.4	7%
WIOA Title I-B Youth	80 (1 cubicle)	156	5%
Wagner-Peyser	714 (2cubicles + office)	1388.45	45%
Trade			
JVSG	68.45	133.09	4%
NFJP			
Adult Education			
Vocational Rehabilitation (GEN VR)	348 (1office + 3cubicles + 1interview)	676.63	22%
DERS RSA BHS	136.78	265.95	9%
Other Itinerate Partner: HUD	133 (1.5 cubicles)	259	8%
Total Percentage of the Designated/Assigned Space of All Co-located ARIZONA@WORK Job Center Partners		3086	100%

ARIZONA@WORK Infrastructure Funding Agreement

Attachment B5:

Proportionate Share of Infrastructure Costs Allocated to Each Co-located ARIZONA@WORK Job Center Partner

ARIZONA@WORK Job Center Location:700 W. Beale St Kingman Az 86401

Total Infrastructure Costs for This ARIZONA@WORK Job Center: \$44,262.00

(See Attachment B3)

Co-located ARIZONA@WORK Job Center Partner	ARIZONA@WORK Job Center Partner's Dedicated Space as a % of All Co-located ARIZONA@WORK Job Center Partners' Space	Proportionate Share (% of ARIZONA@WORK Job Center Partner Space X Total Infrastructure Cost =ARIZONA@WORK Job Center Partner Share)	\$ Share to Be Paid In Cash	\$ Share to Be Paid In Non-Cash
WIOA Title I-B Adult/Dislocated Worker	27%	\$11,950.74	\$11,950.74	\$0
WIOA Title I-B Youth	10%	\$4,426.20	\$4,426.20	\$0
Wagner-Peyser	41%	\$18,147.42	\$18,147.42	\$0
JVSG	3%	\$1,327.86	\$1,327.86	
NFJP	13%	\$5,754.06	\$5,754.06	
Vocational Rehabilitation	3%	\$1,327.86	\$1,327.86	\$0
Other Itinerate Partner: HUD	3%	\$1,327.86	\$1,327.86	\$0
Total Infrastructure Costs to Be Shared by ARIZONA@WORK Job Center Partners in Cash/Non-Cash (Must Equal the Total Infrastructure Costs for This ARIZONA@WORK Job Center			\$44,262.00	

ARIZONA@WORK Infrastructure Funding Agreement

Attachment B5:

Proportionate Share of Infrastructure Costs Allocated to Each Co-located ARIZONA@WORK Job Center Partner

ARIZONA@WORK Job Center Location:2601 HWY. 95 Bullhead City Az 86429

Total Infrastructure Costs for This ARIZONA@WORK Job Center: \$72,173.37

(See Attachment B3)

Co-located ARIZONA@WORK Job Center Partner	ARIZONA@WORK Job Center Partner's Dedicated Space as a % of All Co-located ARIZONA@WORK Job Center Partners' Space	Proportionate Share (% of ARIZONA@WORK Job Center Partner Space X Total Infrastructure Cost =ARIZONA@WORK Job Center Partner Share)	\$ Share to Be Paid In Cash	\$ Share to Be Paid In Non-Cash
WIOA Title I-B Adult/Dislocated Worker	10.15%	\$7,224.10	\$7,224.10	\$0
WIOA Title I-B Youth	7.61%	\$5,416.29	\$5,416.29	\$0
Wagner-Peyser	32.91%	\$24,423.16	\$24,423.16	\$0
DVOP	10.50%	\$7,473.20	\$7,473.20	
NFJP	0	0	0	
Vocational Rehabilitation	21.10%	\$15,017.58	\$15,017.58	\$0
Other Itinerate Partner: HUD	17.73%	\$12,619.04	\$12,619.04	\$0
Total Infrastructure Costs to Be Shared by ARIZONA@WORK Job Center Partners in Cash/Non-Cash (Must Equal the Total Infrastructure Costs for This ARIZONA@WORK Job Center			\$72,173.37	

ARIZONA@WORK Infrastructure Funding Agreement

Attachment B5:

Proportionate Share of Infrastructure Costs Allocated to Each Co-located ARIZONA@WORK Job Center Partner

ARIZONA@WORK Job Center Location:2031 Spawr Circle Lake Havasu City AZ, 86403

Total Infrastructure Costs for This ARIZONA@WORK Job Center: \$16,612.70 (See Attachment B3)

Co-located ARIZONA@WORK Job Center Partner	ARIZONA@WORK Job Center Partner's Dedicated Space as a % of All Co-located ARIZONA@WORK Job Center Partners' Space	Proportionate Share (% of ARIZONA@WORK Job Center Partner Space X Total Infrastructure Cost =ARIZONA@WORK Job Center Partner Share)	\$ Share to Be Paid In Cash	\$ Share to Be Paid In Non-Cash
WIOA Title I-B Adult/Dislocated Worker	7%	\$1,162.89	\$1,162.89	\$0
WIOA Title I-B Youth	5%	\$830.64	\$830.64	\$0
Wagner-Peyser	45%	\$7,475.72	\$7,475.72	\$0
JVSG	4%	\$664.51	\$664.51	\$0
NFJP	0			\$0
Vocational Rehabilitation	22%	\$3,654.79	\$3,654.79	\$0
DERS RSA BHS	9%	\$1,495.14	\$1,495.14	\$0
Other Itinerate Partner: HUD	8%	\$1,329.01	\$1,329.01	\$0
Total Infrastructure Costs to Be Shared by ARIZONA@WORK Job Center Partners in Cash/Non-Cash (Must Equal the Total Infrastructure Costs for This ARIZONA@WORK Job Center			\$16,612.70	

ARIZONA@WORK Infrastructure Funding Agreement

Attachment E1: Career Services Applicable to Each ARIZONA@WORK System Partner							
Basic Career Services	T-I Adult	T-I DW	T-I Youth	T-II AEL	T-III WP	T-IV VR	TANF
T-I Program Eligibility	✓	✓	✓				
Outreach, Intake, Orient	✓	✓	✓			✓	
Initial Assessment	✓	✓	✓			✓	
Labor Exch/Job Search	✓	✓	✓			✓	
Referrals to Partners	✓	✓	✓	✓		✓	
LMI	✓	✓	✓			✓	
Performance/Cost Info	✓	✓	✓			✓	
Support Service Info	✓	✓	✓			✓	
UI Info/Assistance	✓	✓	✓			✓	
Financial Aid Info	✓	✓	✓			✓	
Basic Career Services	Tech Ed	SCSEP	Job Corps	Native American	MSFW	YouthBuild	TAA
T-I Program Eligibility							✓
Outreach, Intake, Orient							✓
Initial Assessment							✓
Labor Exch/Job Search							✓
Referrals to Partners							✓
LMI							✓
Performance/Cost Info							✓

ARIZONA@WORK Infrastructure Funding Agreement

Support Service Info							✓
UI Info/Assistance							✓
Financial Aid Info							✓
Basic Career Services	Comm Act	Housing	UI	Native American	Other Partners	Other Partners	Other Partners
T-I Program Eligibility		✓					
Outreach, Intake, Orient		✓					
Initial Assessment		✓					
Labor Exch/Job Search		✓					
Referrals to Partners		✓					
LMI		✓					
Performance/Cost Info		✓					
Support Service Info		✓					
UI Info/Assistance		✓					
Financial Aid Info		✓					
Individualized Career Services	T-I Adult	T-I DW	T-I Youth	T-II AEL	T-III WP	T-IV VR	TANF
Comp Assessment	✓	✓	✓			✓	
Employment Plan	✓	✓	✓			✓	
Career Plan/Counsel	✓	✓	✓	✓		✓	
Short-Term Prevoc	✓	✓	✓			✓	
Internships/Wk Exper	✓	✓	✓			✓	
Out-of-Area Job Search	✓	✓	✓			✓	

ARIZONA@WORK Infrastructure Funding Agreement

Financial Literacy	✓	✓	✓		✓		
ELA/Integ Education	✓	✓	✓	✓	✓		
Workforce Preparation	✓	✓	✓	✓	✓		
<i>Individualized Career Services</i>	Tech Ed	SCSEP	Job Corps	Native American	MSFW	YouthBuild	TAA
Comp Assessment							✓
Employment Plan							✓
Career Plan/Counsel							✓
Short-Term Prevoc							✓
Internships/Wk Exper							✓
Out-of-Area Job Search							✓
Financial Literacy							✓
ELA/Integ Education							✓
Workforce Preparation							✓
<i>Individualized Career Services</i>	Comm Act	Housing	UI	Native American	Other Partners	Other Partners	Other Partners
Comp Assessment		✓					
IEP							
Career Plan/Counsel							
Short-Term Prevoc							
Internships/Wk Exper							
Out-of-Area Job Search							
Financial Literacy		✓					
ELA/Integ Education							
Workforce Preparation		✓					

ARIZONA@WORK Infrastructure Funding Agreement

Attachment E2:

Consolidated System Budget for the Delivery of Applicable Career Services

The “Consolidated System Budget for the Delivery of Applicable Career Services” is the total actual or reasonably estimated amount of funds budgeted by the required ARIZONA@WORK Job Center partners for the delivery of the career services (that are applicable to their programs) and made available through the ARIZONA@WORK one-stop delivery system. This budget includes all costs, including personnel, related to the administration and delivery of these services.

Applicable Career Services	T-I Adult	T-I DW	T-I Youth	T-II AEL	T-III WP	T-IV VR	TANF
Basic Career Services: T-I Eligib/Initial Assess Outreach, Intake, Orient Labor Exch/Job Search Referrals/LMI Support Service Info UI Info/Fin Aid Info	\$127,505	\$91,426	\$171,967	\$	\$	\$	\$
Applicable Career Services	Tech Ed	T-V OAA	Job Corps	Native American	MSFW	YouthBuild	TAA
Basic Career Services: T-I Eligib/Initial Assess Outreach, Intake, Orient Labor Exch/Job Search Referrals/LMI Support Service Info UI Info/Fin Aid Info	\$	\$	\$	\$	\$	\$	\$

ARIZONA@WORK Infrastructure Funding Agreement

Applicable Career Services	Comm Act	Housing	UI	Native American	Other Partners	Other Partners	Other Partners
Basic Career Services: T-I Eligib/Initial Assess Outreach, Intake, Orient Labor Exch/Job Search Referrals/LMI Support Service Info UI Info/Fin Aid Info	\$	\$	\$	\$	\$	\$	\$

Applicable Career Services	T-I Adult	T-I DW	T-I Youth	T-II AEL	T-III WP	T-IV VR	TANF
Individualized Career Services: Comp Assessment/IEP Career Plan/Counsel Short-Term Prevoc Internship/Wk Exper Financial Literacy IET/ELA/WF Prep	\$510,020	\$68,569	\$401,256	\$	\$	\$	\$
Applicable Career Services	Tech Ed	T-V OAA	Job Corps	Native American	MSFW	YouthBuild	TAA
Individualized Career Services: Comp Assessment/IEP Career Plan/Counsel Short-Term Prevoc					N/A	N/A	

ARIZONA@WORK Infrastructure Funding Agreement

Internship/Wk Exper Financial Literacy IET/ELA/WF Prep	\$	\$	\$	\$	\$	\$	\$
Applicable Career Services	Comm Act	Housing	UI	Native American	Other Partners	Other Partners	Other Partners
Individualized Career Services: Comp Assessment/IEP Career Plan/Counsel Short-Term Prevoc Internship/Wk Exper Financial Literacy IET/ELA/WF Prep	\$	\$	\$	\$	\$	\$	\$

ARIZONA@WORK Infrastructure Funding Agreement

Attachment F1:

Optional ARIZONA@WORK Job Center Partner Agreement to Share Other Costs and Services

Type of Cost to be Shared: One Stop Operator Function

Description of the Cost to Be Shared and What it Includes: Salary for the One Stop Operator & ATLAS Referral system

ARIZONA@WORK Job Center Partners Agreeing to Share This Cost

The following ARIZONA@WORK Job Center partners have agreed to share these costs:

- Title I
- Title II
- Wagner Peyser
- JVSG/DVOP
- Title IV

The ARIZONA@WORK Job Center partners that agreed to share these costs will benefit by:

- Seamless program services to customers -Higher performance outcomes
- Core Partner meetings - Cross training of area staff
- Community Partner meetings - Partner Atlas Universal Referral system process
- WDA EO Officer functions & associated staff training -Community Resource Listings for each city

ARIZONA@WORK Infrastructure Funding Agreement

Shared Cost Budget for <i><u>(Identify the Type of Cost)</u></i>		
Line Item	Budget Detail	Cost
One Stop Operator	Contract Award	\$90,000.00
ATLAS OSO/Referral System		\$4,800.00
Total Budget for This Shared Cost		\$94,800.00
Agreed Upon Cost Allocation Methodology to Share This Cost		
Title 1B: 11FTE Title II: AZ Western College \$900.00 (This represents a 70/30 shared costs with Yuma 70% and MOPAZ 30% to be billed each One Stop Operator contract year) Title III Wagner Peyser and JVSG/DVOP: 10 FTE Title IV: 11 FTE Total Partner FTE's: 32		

ARIZONA@WORK Infrastructure Funding Agreement

Proportionate Share for ARIZONA@WORK Job Center Partners Agreeing to Share These Costs				
<i>(Identify the Type of Cost)</i>				
<i>Partners Agreeing</i>	<i>Agreed Methodology</i>	<i>Initial Partner Share</i>	<i>Amount in Cash</i>	<i>Amount in Non-Cash</i>
Partner 1: Title 1B	34.38% of total FTE	\$32,278.00	\$32,278.00	\$0
Partner 2: Title II AWC \$900	Arizona Western College	\$900.00	\$900.00	\$0
Partner 3: Wagner Peyser and JVSG	31.25% of total FTE	\$29,344.00	\$29,344.00	\$0
Partner 4: Title IV	34.38% of total FTE	\$32,278.00	\$32,278.00	\$0
Total Budget for This Shared Cost		\$94,800.00	\$94,800.00	\$0

ARIZONA@WORK Infrastructure Funding Agreement

Attachment F1:

Optional ARIZONA@WORK Job Center Partner Agreement to Share Other Costs and Services

Type of Cost to be Shared: HSE/Adult Education Educator

Description of the Cost to Be Shared and What it Includes: Partial funding HSE (High School Equivalency) Instructor for Bullhead City Comprehensive Job Center to coordinate completion of Title 2 enrollment paperwork, track attendance and administer TABE as required.

ARIZONA@WORK Job Center Partners Agreeing to Share This Cost

The following ARIZONA@WORK Job Center partners have agreed to share these costs:

- Title IB
- Title II

The ARIZONA@WORK Job Center partners that agreed to share these costs will benefit by:

- Enhanced coordination and seamless delivery of program services to participants
- Direct connection and integrated linkage to workforce services through on-site support and collaboration
- Improved participant performance and measurable workforce outcomes
- Increased attainment rates of GED and educational credentials

ARIZONA@WORK Infrastructure Funding Agreement

Shared Cost Budget for <i><u>(Identify the Type of Cost)</u></i>		
Line Item	Budget Detail	Cost
HSE/Adult Education Educator	Annual salary	\$68,265.60
Total Budget for This Shared Cost		\$68,265.60
Agreed Upon Cost Allocation Methodology to Share This Cost		
Title 1B: .5 FTE Title II: .5 FTE (The cost of half the FTE will be reduced by workforce set aside in the amount of \$6,800.00) Total Partner FTE's: 1		

ARIZONA@WORK Infrastructure Funding Agreement

Proportionate Share for ARIZONA@WORK Job Center Partners Agreeing to Share These Costs

(Identify the Type of Cost)

<i>Partners Agreeing</i>	<i>Agreed Methodology</i>	<i>Initial Partner Share</i>	<i>Amount in Cash</i>	<i>Amount in Non-Cash</i>
Partner 1: Title 1B	50% of total FTE	\$34,133.00	\$34,133.00	\$0
Partner 2: Title II Mohave College	50% of total FTE \$6,800.00	\$27,333 \$6,800	\$27,333 \$6,800	\$0
Total Budget for This Shared Cost		\$68,266.00	\$68,266.00	\$0

ARIZONA@WORK Infrastructure Funding Agreement

Attachment C:

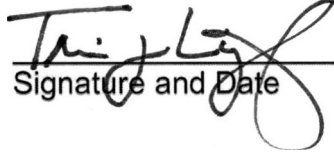
Signatures of Colocated and Itinerate ARIZONA@WORK Job Center Partners Agreeing to Share Infrastructure Costs

By signing below, all parties agree to the terms prescribed in the Infrastructure Funding Agreement

(Chief Elected Official)

Travis Lingenfelter, Chairman Mohave County
Board of Supervisors

Printed Name and Title

 6/15/2026
Signature and Date

(LWDB Chairperson)

Printed Name and Title

Signature and Date

(Co-located Partner Entity)

Printed Name and Title

Signature and Date

(Itinerate Partner Entity)

Printed Name and Title

Signature and Date

ARIZONA@WORK Infrastructure Funding Agreement

Attachment D:

Signatures of Noncollocated and Itinerate ARIZONA@WORK One-Stop Partners Agreeing to Negotiate the Sharing of Infrastructure Costs as When Sufficient Data Are Available to Determine Relative Benefit and Proportionate Share

By signing below, all parties agree that when data are available to determine the benefit of ARIZONA@WORK Job Centers to non-collocated ARIZONA@WORK Job Center partners, the infrastructure cost sharing agreement will be renegotiated to include their proportionate share of contributions.

(Non-co-located Partner Entity)

(Itinerate Partner Entity)

Kari Hogan - CIO

Printed Name and Title

Printed Name and Title

Signature and Date

Signature and Date

(Non-co-located Partner Entity)

(Itinerate Partner Entity)

Printed Name and Title

Printed Name and Title

Signature and Date

Signature and Date

ARIZONA@WORK Infrastructure Funding Agreement

Attachment F2: Signature of ARIZONA@WORK One-Stop Partners Agreeing to Share Identified Operating Costs/Shared Services

Signature Page for Partners Agreeing to Share *GED/Adult Ed. Educator & OSO Contract*

By signing below, these parties agree to the terms prescribed in the sharing of other costs.

Partner 1:

Printed Name and Title

Signature and Date

Partner 2: Mohave College

Printed Name and Title: Tim Culver, Interim President

Signature and Date: June, 29, 2026

A handwritten signature in black ink, appearing to read "Tim Culver", is written over a light gray rectangular background.