



**MOHAVE COUNTY DEPARTMENT OF PUBLIC HEALTH
ENVIRONMENTAL HEALTH DIVISION**



BULLHEAD CITY

1130 HANCOCK ROAD
ZIP 86442
(928) 758-0704

KINGMAN

3250 E. KINO AVENUE
ZIP 86409
(928) 757-0901

LAKE HAVASU CITY

2001 COLLEGE DRIVE, STE. 95
ZIP 86403
(928) 453-0712

PLAN REVIEW APPLICATION
RV PARKS

Please complete the following information. Submit this application, a floor plan (that shows all of the information listed below) and the appropriate plan review fee.

Name of Facility	Facility Address
Assessor's Parcel Number	Legal Description of Property
Business Phone	Business Fax
Owner's Name	Owner's Address
Owner's Phone	Email Address
Emergency Contact	Emergency Contact Phone

Type of Establishment	Number of spaces
☐ RV Park	

Note: In addition to answering the following, all items must be indicated on the plans submitted to Environmental Health for review and approval.

	If applicable, distance to nearest water supply main _____ sewer main _____
☐	City or County zoning approval obtained.
☐	Site is properly graded to ensure rapid drainage and elimination of standing pools of water.
☐	Public water supply and distribution systems to trailer spaces and service building in compliance with State Rule.
☐	Each independent RV space provided with a cold water tap at least four inches above ground.
☐	Hot water (minimum 120°F) provided in service building.
☐	Sewage disposal system in compliance with State Rule
☐	Location and size of sewer lines shown on plans.
☐	Sanitation facilities housed in a service building which presents easy access from all RV spaces
☐	Service Buildings well lighted and ventilated with screened openings
☐	Service buildings constructed of moisture-proof materials.
☐	Properly vented heating facilities provided in service buildings.
☐	Floors, walls and ceilings in service buildings smooth and easy to clean (floors must be water impervious and sloped to floor drains)
☐	Service buildings containing toilet/bathing facilities located no more than 200 ft. from any dependent RV space.
☐	If dependent trailers are to be accommodated, the proper number of toilets, showers & other facilities are provided.
☐	Each independent RV space provided with a trapped sewer, at least three inches in diameter.

Finishing Materials of Rooms:

<u>List Rooms</u>	Walls	Junctures Coved	Floors	Ceiling

Provide the Following Information:

Refuse/Garbage Removal Company	
• Type of containers	
• Storage area for containers	
Sewer Company, if applicable	
Septic Permit number, if applicable*	
* All new or remodeled septic systems must have a septic permit from the Mohave County Environmental Health Division. Existing septic systems must be reviewed by the Environmental Health Division to determine if they are adequately sized.	
Water Company	
Wells – ADWR permit number	
Wells – ADEQ Water System #	

Comments:

NOTE: If any food service is planned at this establishment, a plan review for the food service area must be completed separately from the plan review for the RV Park. A separate food service permit must be obtained.

Should a pool and/or spa be provided for the RV Park, construction plans must be submitted to the Arizona Department of Environmental Quality for review and approval. When Approval of Construction is obtained, the Environmental Health office must be called for an inspection prior to issuing a health permit to operate the pool and/or spa.

I understand that by signing this plan review application, any item(s) inadvertently overlooked in the plan review process or construction inspection which is not in compliance with applicable County Codes and/or State Laws, shall be constructed or reconstructed upon request of the Environmental Health Division. Inferior workmanship, equipment, or materials will not be accepted for the construction or operation of a food facility. Any variance from the requirements will require written approval from this Dept.

Signature of Owner/Operator _____ Date: _____

***Development Services must sign-off for unincorporated areas**

Mohave County D.S. Sign-off: _____ Date: _____

FEES ARE NON-REFUNDABLE

DO NOT WRITE BELOW THIS LINE

Review Accepted ☐ Yes ☐ No	Reviewed By (EHS)	Date
Fee Paid ☐ Yes ☐ No	Receipt#	Amount Paid:
		☐ Check # _____ ☐ Cash ☐ Other

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A.R.S. §11-1602: REGULATORY BILL OF RIGHTS

To ensure fair and open regulation by counties, a person:

1. Is eligible for reimbursement of fees and other expenses if the person prevails by adjudication on the merits against a county in a court proceeding regarding a county decision as provided in section 12-348.
2. Is entitled to receive information and notice regarding inspections as provided in section 11-1603.
3. Is entitled to have a county not base a licensing decision in whole or in part on licensing conditions or requirements that are not specifically authorized as provided in section 11-1604.
4. May have a county approve or deny the person's license application within a predetermined period of time as provided in section 11-1605.
5. Is entitled to receive written or electronic notice from a county on denial of a license application that:
 - (a) Justifies the denial with references to the statute, ordinance, regulation, delegation agreement or authorized substantive policy statements on which the denial is based as provided in section 11-1605.
 - (b) Explains the applicant's right to appeal the denial as provided in section 11-1605.
6. Is entitled to receive information regarding the license application process at the time the person obtains an application for a license as provided in section 11-1606.
7. May inspect all ordinances, regulations, rules and substantive policy statements of a county, including a directory of documents, at the office of the county or on the county's website as provided in section 11-1607.
8. Unless specifically authorized, may expect counties to avoid duplication of other laws that do not enhance regulatory clarity and to avoid dual permitting to the maximum extent practicable as provided in section 11-1604.
9. May file a complaint with the board of supervisors concerning an ordinance, regulation, rule or substantive policy statement that fails to comply with this section.
10. As provided in section 11-1604, is entitled to have a county not request or initiate discussions about waiving any of the rights prescribed in this section.
11. May participate in the rule development process as provided in section 11-251.18, including providing written or verbal comments on proposed rules to a county department or agency and having the agency or department address comments as provided in section 11-251.18.

A.R.S. §11-1604: PROHIBITED ACTS BY COUNTY AND EMPLOYEES; ENFORCEMENT; NOTICE

- A. A county shall not base a licensing decision in whole or in part on a licensing requirement or condition that is not specifically authorized by statute, rule, ordinance or delegation agreement. A general grant of authority does not constitute a basis for imposing a licensing requirement or condition unless the authority specifically authorizes the requirement or condition.
- B. Unless specifically authorized, a county shall avoid duplication of other laws that do not enhance regulatory clarity and shall avoid dual permitting to the maximum extent practicable.
- C. This section does not prohibit county flexibility to issue licenses or adopt ordinances or codes.
- D. A county shall not request or initiate discussions with a person about waiving that person's rights.
- E. This section may be enforced in a private civil action and relief may be awarded against a county. The court may award reasonable attorney fees, damages and all fees associated with the license application to a party that prevails in an action against a county for a violation of this section.
- F. A county employee may not intentionally or knowingly violate this section. A violation of this section is cause for disciplinary action or dismissal pursuant to the county's adopted personnel policy.
- G. This section does not abrogate the immunity provided by section 12-820.01 or 12-820.02.