



Zafer Genc
Workforce Development Board
Chairperson

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MEETING MINUTES

NOTICE OF PUBLIC MEETING OF THE MOHAVE/LA PAZ PERFORMANCE REVIEW COMMITTEE

APRIL 11, 2025 7:00 A.M.

MOHAVE COUNTY COMMUNITY SERVICES
PRICKLY PEAR CONFERENCE ROOM

700 W. BEALE STREET - KINGMAN, ARIZONA

TEAMS MEETING ID: 244 203 213 237 PASSCODE: Ak793tD2

CALL IN PHONE NUMBER: +1(623) 473-7231 PHONE ID: 567 400 614#

**MEMBERS OF THE MOHAVE/LA PAZ PERFORMANCE REVIEW COMMITTEE WILL
ATTEND EITHER IN PERSON OR BY TELEPHONE CONFERENCE CALL.**

7:00 AM MEETING CALLED TO ORDER WITH ROLL CALL/INTRODUCTION.

Attendance: WDB Chairman Zafer Genc, John Diemer, Brandi Rowe, Jason Millin,
Director Michael Smith, Chris Register, Sara Ungaro, Amanda
Coronado, Amber Kant-Wood, John Binkinz, Tracy Biles, Desiree
Hamodey

Absent: Mitzi Esgro, Bennett Bratley

PERFORMANCE REVIEW COMMITTEE AGENDA (Items 1-9)

1. Discussion and Possible Action Re: Approval of January 10, 2025, Meeting Minutes

WDB Chairman Zafer Genc calls the meeting to order and discusses the approval of the
January 10, 2025, Performance Review Committee Meeting minutes.

Motion: Brandi Rowe made a motion to approve the January 10, 2025, Meeting Minutes

2nd: John Diemer seconded the motion.

Vote: 4/0

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2. Discussion and Possible Action Re: Appointment of Chair, Vice Chair, and Secretary

Discussion on the appointment of Chair, Vice Chair, and Secretary. WDB Chairman Zafer Genc and Director Michael Smith discuss the importance of experience and the role of the positions.

John Diemer volunteered to be Chair.

Motion: WDB Chairman Zafer Genc made a motion to approve John Diemer as Chair of the Performance Review Committee

2nd: Brandi Rowe seconded the motion.

Vote: 4/0

WDB Chairman Zafer Genc volunteered to be Vice-Chair of the Performance Review Committee.

Motion: Chairman John Diemer made a motion to approve WDB Chairman Zafer Genc as Vice-Chair of the Performance Review Committee

2nd: Brandi Rowe seconded the motion.

Vote: 4/0

WDB Chairman Zafer Genc appointed Brandi Rowe as Secretary of the Performance Review Committee.

Motion: Chairman John Diemer made a motion to approve Brandi Rowe as Secretary of the Performance Review Committee

2nd: WDB Chairman Zafer Genc seconded the motion.

Vote: 4/0

3. Discussion and Possible Action Re: Review and accept Performance Reports for Business Services, Titles IB and III.

Sara Ungaro presents business services performance reports, focusing on sector-driven outreach and outcomes. Contact tracking over the last quarter shows high points in healthcare, construction, manufacturing, transportation, and hospitality did have higher outcomes due to a recent hiring event focused on the hospitality field.

Amanda Coronado presents job referral placements, highlighting strong efforts in leisure and hospitality, construction, public safety, retail, manufacturing, health and social services, and government. Amanda acknowledges Sarah's efforts in pulling reports and mentions the return of the Business Service Representative position.

Motion: WDB Chairman Zafer Genc made a motion to approve Performance Reports for Business Services, Titles IB and III.

2nd: Brandi Rowe seconded the motion.

Vote: 4/0

4. Discussion and Possible Action Re: Review and accept One Stop Operator Report

Jason Millin presented his report which explained in the first quarter of 2025, significant progress was made in workforce development through strategic partnerships, community engagement, and effective navigation of system transitions. Key efforts included active participation in regional events, establishing new partnerships, and supporting hiring events across Mohave County. Notably, the transition from Atlas OSO to Atlas Core was managed with resilience, ensuring continued operations despite technical setbacks. Communication strategies were strengthened through multi-channel outreach, and program quality was upheld through staff observations and collaboration with supervisors. Ongoing leadership, training, and support for new initiatives like the BSR Program highlighted a commitment to innovation and service expansion. Looking ahead, the focus remains on enhancing systems, finalizing service flows, and broadening outreach in underserved areas.

Director Michael Smith mentions that the one stop operator scorecard was sent out and the response given was an over-all average score of 4.7 and highlights Jason Millin's ability to accomplish goals.

Motion: WDB Chairman Zafer Genc made a motion to approve the One Stop Operator Report

2nd: Brandi Rowe seconded the motion.

Vote: 4/0

5. Discussion and Possible Action Re: Review and accept Title IB Report

- **Review and accept Performance Outcomes Comparison Report for Adult, Dislocated Worker, and Youth**
- **Review and accept Performance Reports for Adult, Dislocated Worker, and Youth.**

Sara Ungaro presents Title 1B enrollments, noting a spike in January and higher numbers in February and March. The Performance Review Committee discusses the use of Quest grant funds and the focus on sector-related training.

Chairman John Diemer reports on Title 3 placements, with 66 placements from employment services staff and 16 from DVOP staff.

John Binkinz presents youth metrics, highlighting efforts to start WEX earlier and increase referrals from local school districts.

Motion: WDB Chairman Zafer Genc made a motion to approve the Title IB Report

2nd: Brandi Rowe seconded the motion.

Vote: 4/0

6. Discussion and Possible Action Re: Review and accept Title II Report

There was no Title II Report Provided.

No Action Taken

7. Discussion and Possible Action Re: Review and accept Title III Report

There was no Title III Report Provided.

No Action Taken

8. Discussion and Possible Action Re: Review and accept Title IV Report

There was no Title IV Report Provided.

No Action Taken

9. Discussion and Possible Action: Local Workforce Area Continued Quality Process Improvement

Director Michael Smith emphasizes the importance of collaboration and attending outreach events together. He suggests setting a goal for the number of outreach events and ensuring all partners are represented.

Brandy Rowe and Chairman John Diemer discuss the challenges of attending after-hours events due to staffing constraints.

The group agrees on the importance of collaboration and setting measurable goals for outreach events.

Sara Ungaro suggested using a google sheet that Brandi Rowe created to foster the sharing of all events with all Partners.

Director Michael Smith emphasizes the need for better visibility in Mohave County and offers to participate in events to enhance local awareness. He stresses the importance of collective storytelling and having staff at events to showcase their work and understand other partners' contributions. Director Michael Smith insists on setting goals to avoid complacency and ensure continuous improvement. He compares their approach to business services, highlighting the need for clear reports and outcomes and suggests creating an annual report for the local area.

Jason Millin suggests that as the One Stop Operator, he can research and compare what other areas are doing for an annual report with the permission of the Workforce Development Board.

Motion: WDB Chairman Zafer Genc made a motion to approve the suggestion to the Workforce Development Board for the One Stop Operator to research other areas and their annual plans.

2nd: Brandi Rowe seconded the motion.

Vote: 4/0

PERFORMANCE REVIEW COMMITTEE ANNOUNCEMENTS

At this time, any Performance Review Committee Member who wish to share information can come forward with their announcements.

No announcements were made at this time.

CALL TO THE PUBLIC

Pursuant to ARS 38-431.01(H) a public body may make an open call to the public during a public meeting, subject to reasonable time, place, and manner restrictions, to allow individuals to address the public body on any issue within the jurisdiction of the public body. At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the public body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action.

No comments were made by the public at this time.

ADJOURNMENT

With no other topics needing to be discussed, The Chairperson will adjourn the meeting.

Meeting was adjourned at 8:25 a.m.