

(FORM J)

**Notice of Vacating and Request
for Inspection**

Dear Landlord:

I intend to vacate the dwelling located at

Street: _____ Apt. #: _____

City: _____ State: _____ Zip: _____

as of _____
[Date]

Before I return the keys on my move-out date, I request that you inform me of the date and time of the move out inspection

Sincerely, _____ Date _____
[Signature]

Print Name: _____

Address: _____ Apt. # _____

City: _____ State: _____ Zip: _____

☐ This notice served by regular mail on _____

☐ Return receipt requested – tracking number _____

☐ Hand-delivered to (name/title): _____

Date and time of hand-delivery: _____